

Thank you for your interest in the Illinois Yearly Meeting Campus

Whether you are interested in coming for a day meeting, an overnight, a weekend workshop or retreat, or a longer time period, we extend our wholehearted welcome and invite you to join our community. We hope that this booklet will answer many of your questions. **(At this time, the Illinois Yearly Meeting (ILYM) Campus is available only to ILYM groups.)**

Contact Information:

Email: admin@ilym.org

Office Phone: 217-384-9591

Website: ilym.org

911 Addresses assigned for the Illinois Yearly Meeting Campus:

14259 N. 350 Ave (Clear Creek House address)

14365 N. 350 Ave (Meetinghouse address)

14445 N. 350 Ave (Bunkhouse/Campground address)

McNabb, IL 61335

815-882-2214

This information is being developed and it would be very helpful to know how we can improve it. Please send comments to the Administrative Coordinator at admin@ilym.org or 217-384-9591.

(Revised April 15, 2013)

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LOCATION

The Illinois Yearly Meeting Campus is located at 14365 N. 350th Ave., McNabb, IL 61335, ½ mile east of IL Rt. 89 about 1 mile south of McNabb and 2 miles north of Magnolia.

RESERVING THE FACILITIES

The Illinois Yearly Meeting campus is available for use by Friends associated with ILYM. Space may be reserved by contacting the administrative coordinator at least one month in advance of use. Information should include a contact person for your group, the size of the group, and what areas of the campus will be needed. Also, please consider if the activities of the group would allow for the facilities to be shared by another group at the same time.

An ILYM Liaison will be assigned to your group who will make all local arrangements. Please let this person know **RIGHT AWAY** by phone if your group cancels for any reason. This will prevent having to clean, shovel snow, or turn on heat.

Friends will need to make their own food arrangements. Residential quality kitchen facilities are available.

Arrangements may need to be made for instructional use of the systems including heat, air conditioning, etc.

Please be aware that Clear Creek Friends will be using some of the facilities for meeting for worship and First Day School on Sundays and you will need to share with them.

Friends are expected to be responsible in their use of the property and financial arrangements.

Fees

ILYM committees and working groups doing the work of the yearly meeting may use the facilities without charge. All others should refer to the rate fee in the Handbook and listed below.

Full Campus Facilities are available April 15 – October 15.

Clear Creek House is available year round.

Site fee for ILYM monthly meetings or other groups of ILYM Friends: \$25

Additional fee per person, per night: \$5

Maximum fee per ILYM group: \$500

Gas and electric startup fee, and dumpster fee (at cost, according to size) if necessary

Payment to ILYM

At the end of your stay, please send a check covering all fees to the ILYM Treasurer, or make arrangements with the Administrative Coordinator to be billed.

Consider the Following When Setting Costs for Your group

Remember to include costs for invited speakers (travel, honorarium), food, site fee, and per night fee, possible startup fee, and any other group costs as you plan for your gathering and decide on any participant fees.

THE CAMPUS

Our 12-acre campus, stretching about 1000 feet on both sides of Quaker Lane near McNabb, Illinois, includes a variety of environments and buildings and has three distinct parts.

The south campus near the center of the property is home to the historic Illinois Yearly Meetinghouse built in 1875, the largest and most prominent building on the grounds and also its spiritual center. It includes a large lawn that often serves as a gathering and play-space in front of the open meetinghouse porch, and is framed by groves of trees to each side.

The north campus, across the road from the meetinghouse is shaded by trees and includes a showerhouse, six unheated cabins and space for tents and camping vehicles to set up. It also includes a bunkhouse building, a rustic meeting space called the Fox Hole and a campfire pit. This part of the grounds is usable primarily in the warm weather months.

The west campus originally was a farmstead and includes the Clear Creek House, a post and beam barn with attached milking shed, three silos, a grain bin, an equipment shed and a storage shed. These and any other farm out-buildings are off-limits and should not be entered. The site has beautiful views across open farm fields in all directions.

The entire campus is available for daytime use. The cabins and campground are available for overnight use during warmer weather. The kitchen and dining room in the yearly meetinghouse are available for use for meals between April 15 and October 15.

THE MEETINGHOUSE

The meetinghouse has two large rooms on the main floor that can be opened to be used together if desired. Both are used for ILYM Annual Sessions in June. These rooms can be used for worship, meetings, and other events. The west room is used by the local Clear Creek Meeting on Sundays in warm weather months. There is one accessible bathroom. The meetinghouse basement includes a dining room and kitchen facilities. The main floor of this building is wheelchair accessible.

THE CABINS

There are 6 cabins on the north campus. Each cabin sleeps 8 in 4 bunkbeds. There is no electricity in these cabins. They are not wheelchair accessible.

THE JUNIOR YEARLY MEETINGHOUSE (BUNKHOUSE)

The Junior Yearly Meetinghouse (called the High School Bunkhouse during annual sessions) is also on the north campus. It has 3 rooms. There are bunkbeds in the 2 outer rooms, with the inner room serving as more of a lounge/meeting room. There are 2 window air conditioners that can be used. The bunkhouse is wheelchair accessible, but you must go through a grassy area to get to it. There is room to sleep 40 people in this building.

THE SHOWERHOUSE

The showerhouse serves as the only bathroom facility on the north campus (for campers and people staying in the cabins and bunkhouse). It has a men's side and a women's side,

with 3 toilets and 2 showers each. There are also 2 outdoor showers on the north side of the building. The showerhouse is wheelchair accessible but you must go through a grassy area to get to it.

CLEAR CREEK HOUSE

Clear Creek House, built in 1906, is primarily used by Clear Creek Friends Meeting, especially in the winter months. It also provides heated and air-conditioned spaces and sleeping rooms for retreats and workshops. On the first floor there is an enclosed, unheated front porch, a meeting/living room, a dining room, and a kitchen that can be used for heating foods. A library holds Clear Creek Meeting's books and may be used as a sleeping space. The first floor is wheelchair accessible. There are five bedrooms on the second floor. The two connected bedrooms at the southeast corner are used for First-Day School on Sunday mornings. There is one full bathroom with large shower on each floor. No sleeping spaces contain their own bathrooms.

The maximum number of people who can stay overnight at Clear Creek House is 16. Please note accessibility concerns in the section on accessibility. Planners should consider that the bedrooms are cozy and minimally furnished.

Parking is available in front of the garage and around the edge of the horse-shoe drive. Please make sure access to the drive is open at all times.

Meeting Room

The meeting room is located on the main floor. This room is used by Clear Creek Friends Meeting for meeting for worship during the winter months. The room comfortably holds about 20 people and there are chairs in the room. The room opens with a wide doorway into the dining room and there are extra chairs in the dining room that may also be used for bigger groups.

Dining Room

The dining room has a large table with two leaves which comfortably seats 14 people. The leaves are stored in the library closet, along with instructions for using them. For additional seating, a folding table may be set up in the library. Table linens are located in the drawers of the built-in china cabinet in the dining room. However, it is recommended that guests bring their own cloth napkins and tablecloths.

Library

The library is located on the main floor of the Clear Creek House. The books in the library are the property of Clear Creek Monthly Meeting. You are welcome to use the books while staying at the house, but please do not remove them. Any books used during your stay should be returned to the shelves before you leave. The library may also be used as a sleeping space for Friends with mobility issues.

Kitchen

The Clear Creek House kitchen is available for meal preparation. The residential-quality kitchen includes a refrigerator, gas range with combination conventional/convection oven, dishwasher, and microwave. There are a few pots, pans and cooking utensils available, plus plates, cutlery and cloth napkins. The water is filtered with a built-in system and safe

to drink. Some Friends prefer to bring bottled water for drinking and cooking. Dry, soiled kitchen towels and cloth napkins should be placed in the laundry basket, while damp/wet linens should be hung on the large drying rack in the kitchen alcove. Clear Creek Friends will launder towels and napkins. **DO NOT LEAVE ANY LEFTOVER FOOD IN THE KITCHEN.**

Guests are encouraged to bring their own coffee mugs and reusable water bottles to cut down on washing and waste.

Recycling/ Composting/Garbage

We ask guests to join us in our efforts to compost and recycle. We are able to *recycle paper, cardboard, brown, green and clear glass food and beverage containers, aluminum and steel/bimetal cans, and #1 and #2 plastic containers.* Recycling bins are located in the breezeway between the kitchen and garage.

We compost food waste that does not contain meat, fish, or dairy. The compost bin is located in the courtyard off the breezeway and instructions are in the kitchen notebook.

Your group is responsible for taking with you all garbage created during your stay.

Please consolidate all trash into the kitchen garbage can, take that bag with you, and put a clean bag in the can before you leave.

Restrooms

There are two restrooms in Clear Creek House – one on the main floor and one on the second floor. Both contain a toilet, lavatory and walk-in shower. The restrooms are shared among all sleeping spaces and guests may want to consider how best to coordinate use.

Bedrooms

There are five bedrooms on the second floor of Clear Creek House. The library on the main floor may also be used as a sleeping space. Our guest rooms are simply furnished with bed, chair, table and lamp. Guests will need to provide their own sheets, pillows, blankets, towels, personal toiletries and an alarm clock. Guests should also consider bringing their own flashlight. All rooms have windows that open. In an emergency, an exit ladder is located in a box under the window in each bedroom. Please see Fire Precautions below for complete instructions.

ACCESSIBILITY

Our facility is not fully accessible but we are constantly improving.

Clear Creek House

The Clear Creek House has a ramp at the back entrance. The house has an accessible worship room, dining room, library, kitchen and restroom. The library may be used as an accessible sleeping space.

Other Buildings

The Meeting house has an accessibility ramp and fully accessible meeting rooms and restroom. The dining hall is in the basement and is not accessible.

The Junior Yearly Meetinghouse (high school bunkhouse) has a ramp and is accessible between rooms. To get to the building you must go through a grassy area.

The bath house has a ground-level entrance with a fully wheelchair-accessible bathroom with shower on both the men's and women's sides. To get to the building you must go through a grassy area.

Paths

Paths between buildings are grass.

Parking

Parking at the Clear Creek House in the drive in front of the garage should be reserved for those with mobility issues. During annual sessions, additional parking spaces designated for handicapped use are located adjacent to the Meetinghouse. Other times of the year, please park as close to a sidewalk or entrance as you want.

KEYS AND SAFEGUARDING BELONGINGS

The contact person for your group will be told the location of keys. Be sure that information is shared with the person most likely to be the first to arrive.

Sleeping rooms are not lockable. We cannot accept responsibility for personal belongings lost, damaged or stolen during your stay and suggest that you keep any valuable belongings with you or locked in your car.

DURING YOUR STAY

Assistance

An ILYM Liaison will be available during your stay, although not always on site. You will be provided the name and phone number of that person to call with questions or for assistance.

Computers and Internet Access, or the Lack Thereof

Clear Creek House has neither a computer nor internet access. Temporary internet access is available in the Yearly Meetinghouse only during annual sessions.

Heat/Air Conditioning

The Yearly Meetinghouse is not air conditioned. Access to controls for heat and air conditioning are in the first floor dining room of Clear Creek House. The thermostat is programmed to provide optimum temperatures for human comfort while keeping in mind the conservation of resources. Please adjust temperatures only if absolutely necessary.

Laundry

There is no washer or dryer on the campus. Laundry facilities are available in Spring Valley, approximately 20 minutes north on Route 89.

Living in Community

Clear Creek Monthly Meeting uses the yearly meeting campus every Sunday morning. Please be sure that you have Clear Creek House cleared by 9:30 a.m. Sunday to accommodate the local meeting's needs. You are welcome to join Clear Creek for adult discussion starting at 10:00 (meeting for business on third Sundays at 9:45) and meeting for worship at 11:00. Worship alternates between Clear Creek House and the Yearly Meeting House depending on programming and weather. First Day School takes place in the Clear Creek House also at 11:00. Groups using the facilities need to be sure not to interfere with this worship time.

Quaker gatherings are an opportunity to visit, sing, discuss, and connect with new acquaintances. They can also be exhausting. Please be respectful of fellow guests and their need for sleep. The same doors that are closed at night for fire safety (see Fire Precautions section) will also aid in keeping downstairs noise from travelling upstairs, but please monitor the noise level after Friends begin retiring for the night.

Mail

Mail is not collected from the Illinois Yearly Meeting campus. There is a post office in McNabb, 2 miles north on Route 89 then left at the gas station/convenience store.

Photocopying and Faxing

Limited photocopying facilities are available ONLY during annual sessions in the Meetinghouse. Faxing capabilities are not available.

Telephone & Cell Phone Access

There is a telephone in the Illinois Yearly Meetinghouse and one in the kitchen of the Clear Creek House. They share the same number (815-882-2214). Please make either collect calls or use a calling card when making calls from this phone.

Cell phone coverage is inconsistent on campus. You are advised to walk the grounds to find the spot with best connectivity for your carrier. Cell phone users are encouraged to limit use in public areas. Please remember to turn off cell phones in any gathering, such as during meals and meetings for worship and business.

SAFETY

Health Concerns

Hand washing is an important way to reduce illness in our community. Please remember to wash hands often, and especially before meals or when entering the kitchen areas.

Ticks, mosquitoes, wasps and other insects are a part of life in rural Illinois. When spending time outdoors, wearing hats, light colored long sleeves and long pants may help prevent bites, stings, etc. Insect repellent may also be advised. After walking under trees or in high grass or shrubs check your clothing and body for ticks and then shower well.

Fire Precautions & Smoking

Smoking is not permitted in any of our buildings or on the grounds. The burning of incense or candles is also prohibited in the buildings.

Smoke detectors are installed in all buildings used for sleeping.

Pets, Drugs and Alcohol

Pets are not allowed on the Illinois Yearly Meeting campus. Service animals are, of course, welcome.

The use or possession of any illegal substance can profoundly disrupt the life of a community founded on relationships of trust and shared responsibility, and is not allowed on the Illinois Yearly Meeting campus. Alcoholic beverages are not permitted on campus.

Children on the ILYM Campus

Families with children of any age are welcome at the ILYM campus, although we do not provide child care. If children will be attending your gathering, please let your ILYM Liaison know of any needs. There are step stools and potty chairs available on campus.

The open spaces of the Yearly Meeting campus provide plenty of room for children to play. There is a swing set near the Yearly Meetinghouse, as well as a sandbox. Because a busy country road bisects the campus, children should be supervised at all times.

Prior to its purchase by the yearly meeting, the west campus was part of a working farm. The barns, sheds and silos are off-limits and should not be entered. Please provide children with supervised activities in areas of the campus away from these structures, and instruct children to stay away from the outbuildings.

As the Illinois Yearly Meeting grounds are an open campus, just as a public park is open, parents should be responsible for children's safety at all times.

DIRECTIONS TO THE CAMPUS

Clear Creek House is located in the peaceful, fertile midst of corn and soybean fields near McNabb, IL, which is 110 miles southwest of Chicago, 220 miles north-northeast of Saint Louis, MO, 60 miles north of Bloomington-Normal, and 90 miles south of Rockford. The closest Amtrak stations are in Princeton or Bloomington-Normal. There is some bus service to Peru.

McNabb is about fifteen miles southwest of the intersection of I-39 and I-80.

From the south, northbound on I-39, take exit 41 left/west on Rt. 18 toward Henry. After Magnolia, turn right/north on Rt. 89 and continue as below.

From the north, southbound on I-39, take exit 51 right/west on Rt. 71 toward Hennepin. After Standard, turn left/south on Rt. 89 and continue as below.

The Meetinghouse lane is signposted on Rt. 89, about one mile south of McNabb and two miles north of Magnolia. Turn east on the lane and go ½ mile.

Click [here](#) for a Google Maps view including a satellite image (to see the Meetinghouse and grounds!); zoom out to see the context amid the Interstate system.

The 911 address assignment for Clear Creek House is 14259 N. 350 Ave., McNabb, IL, 61335 (phone 815-882-2214) — but this may not work in the various mapping web sites, and for postal mail please contact us at the admin@ilym.org for appropriate addresses.

WHEN YOU DEPART CLEAR CREEK HOUSE

Please be sure that all food brought in for your gathering is taken out with you. This includes condiments, butter, etc. Food and supplies left behind can attract mice, insects and other pests. Dry, soiled kitchen towels and cloth napkins should be placed in the laundry basket, while damp/wet linens should be hung on the large drying rack in the kitchen. Clear Creek Friends will launder towels and napkins.

Your group is responsible for taking with you all garbage created during your stay. Please consolidate all trash into the bag in the kitchen garbage can, take that bag with you, and put a clean bag in the can before you leave.

Strip all beds and be certain that you take your sheets, towels, pillows and blankets with you. Remove all trash from sleeping rooms and restrooms and take it with you.

Be sure all rooms used are clean and ready for the use of next group.

Please leave the door key in the place designated.

If you discover that you have left something during your stay, please call 309-246-8397 to arrange for return.

PREPARATION OF THE SITE (BEYOND CLEAR CREEK HOUSE)

The Meetinghouse and its kitchen, the showerhouse, bunkhouse, and cabins are closed up all fall and winter, so groups using these buildings in the spring must be prepared to do some cleaning on arrival. Cleaning supplies and other supplies (such as light bulbs) are kept in the east porch and the west hallway of the Meetinghouse. However, it is a good idea to bring what you will need, unless someone can do an inventory of available supplies before your arrival. A list of necessary supplies is included here.

MEETINGHOUSE PREPARATION

Upstairs

The main floor of the Meetinghouse consists of two large meeting rooms (with a divider that can be raised) and a handicap accessible bathroom. Furniture may be rearranged for your use, but please return things to their original position before you leave. The old organ on the east side stage area is NOT to be used. A vacuum cleaner is kept in the storage room next to the bathroom (on the west porch). Clean the bathroom as necessary and stock with toilet paper, paper towels and soap. Chairs for outdoors are stored in the storage area on the west end of the large chicken house (near Clear Creek House).

Kitchen and Dining Room

The kitchen and dining room need to be cleaned before use. The first group to use the facility in the spring will have the dirtiest job:

- Ceilings and walls may need to be cleared of dust and cobwebs.
- Wash all counter surfaces, sinks and stove top.
- Sweep and mop floor.
- Clean dishwasher area and activate according to directions (posted on wall above dishwasher).
- Clean out dishwasher sprayer tubes with long, narrow brush (hangs near dishwasher).
- Wash enough pots, dishes and utensils for your use. Dishes and silverware are in the cabinets in the dining room. The dishes were clean when stored, so a hot water rinse may be adequate to prepare them for use.
- Wash inside of refrigerator(s) with soda solution (if needed) – several tablespoons of baking soda to a gallon of hot water.
- Plug in refrigerators.
- Wash cooking utensils and hang on rack.
- Wash tables and chairs and arrange as you wish.

Showerhouse Preparation

The showerhouse will need to be cleaned, and paper supplies brought in. Shower curtains may need to be hung in showers and for toilet stall doors. Supplies are stored in the storage room on west hallway and/or east porch of the meetinghouse. Shutters may need to be opened.

Cabin and Bunkhouse Preparation

The cabins and bunkhouse will need to be cleaned and mattresses moved from top bunks to the beds where they will be used. Make sure there are batteries in flashlights and smoke detectors.

CLEAN-UP (BEYOND CLEAR CREEK HOUSE)

Groups are expected to leave the buildings and grounds at least as clean as they found them.

Kitchen and Dining Room

- Place dining room tables on wooden blocks in dining room. Stack metal chairs on top.
- Remove all trash.
- Turn off refrigerators and freezers, prop doors open.
- Leave NO FOOD.

Meetinghouse Upstairs

- Vacuum, if needed. (Vacuum is stored in west hall next to bathroom.)
- Close windows.
- Return furniture to its original position.

Bunkhouse and Cabins

- Return mattresses to top bunks
- Take batteries out of flashlights and leave nearby.
- Remove trash.

Showerhouse

- Remove paper supplies and return to storage closet in west hallway of meetinghouse.
- Take down shower curtains and store on east porch.
- Close shutters.

Grounds

- Pick up as needed.
- Return outside chairs to storage shed (west end of chicken coop).

Trash

- Management and removal of trash from kitchen and bathrooms is the responsibility of your group. We encourage recycling. DO NOT LEAVE unused food items in the kitchen.

SUPPLY LIST (for groups using the grounds other than Clear Creek House)

(for a group of 30 for a weekend)

- 2 containers cleanser or spray cleaner for bathroom and kitchen surfaces
- 1 box baking soda
- 1 box dishwasher detergent
- 10 rolls of paper towels
- 24 rolls of toilet paper
- 4 containers non-antibacterial liquid soap for kitchen, meetinghouse bathroom and 2 showerhouse bathrooms.
- sponges
- dish rags, dish towels (Bring your own. There may be some hanging in the kitchen but they won't be clean and the laundered ones in bags should be saved for ILYM.)
- 12 large garbage bags for kitchen and bathrooms
- napkins
- rubber gloves (optional)

Note: Leftover supplies from ILYM are available for ILYM groups (and stored on the east porch of the Meetinghouse). The quantity left from yearly meeting varies. If an inventory can be made before you gather, some of these supplies may be available.

IMPORTANT CONTACT INFORMATION

For Life Threatening Emergencies *Dial 911*

Address is:

14259 N. 350 Ave (Clear Creek House address)

14365 N. 350 Ave (Meetinghouse address)

14454 N. 350 Ave (Bunk House/Campground address)

McNabb, IL 61335

815-882-2214

McNabb Fire Department can also be reached by calling 815-885-2533

Putnam County Sheriff can be reached by calling 815-925-7015

Putnam County EMS can be reached at 815-882-2635

Non-Life-Threatening Medical Needs

There is no medical staff at the Illinois Yearly Meeting Campus. For non-life-threatening medical needs call:

- Dr. Bailey, Marshall-Putnam Clinic, 322 S. McCoy, Granville 815-339-6245
- Dr. Lukancic, St. Margaret Hospital, Spring Valley 815-664-1464

Granville is north on Route 89, then west on Route 71. Spring Valley is north on Route 89.

First aid kits are located in the kitchens of Clear Creek House and the meetinghouse.

Other Service Calls

An ILYM Liaison will be available during your stay, although not always on site. You will be provided the name and phone number of that person to call with questions or for assistance.

IF YOUR FAMILY OR OTHERS NEED A WAY TO REACH YOU IN CASE OF EMERGENCY PLEASE GIVE THEM THE MEETINGHOUSE PHONE NUMBER, 815-882-2214.