

## **2015 Spring Continuing Committee Meeting**

**03/07/2015**

### **Lake Forest Friends Meeting, Lake Forest, Illinois**

Present: Wil Brant (recording clerk), Janice Domanik (assistant clerk), David & Nancy Finke, Cathy Garra, Meredith George, Chris Goode, John Hackman, Bill Howenstine, Judy Jager, Caryn Kuhn, Ted Kuhn, Ichiro & Sandy Matsuda, Mark McGinnis, Sherry Monroe, Fariba Murray, Adrian Nelson, Sarah & Noel Pavlovic, Joan Pine, Chip Rorem, Carl Sherrod, David Shiner (presiding clerk), Erin Taylor, Bobbi Trist, Nancy Wallace, Sean West, David Wixom, and Judy Wolicki.

Minute 1      The Spring 2015 Continuing Committee session began with opening worship.

Minute 2      Presiding Clerk David Shiner welcomed Friends to Continuing Committee.

Minute 3      Ted Kuhn reported in his capacity as Co-Treasurer. The Fiscal Year 2015 budget was approved with a budget line of \$20,000 for individual contributions. We have already received \$16,000 in individual contributions. Contributions from monthly meetings and yearly meeting expenses are on track with budgeted expectations. Report accepted.

Minute 4      Judy Jager presented the report from the Finance Committee. The committee has been working with the Development Committee on a policy for accessing donor information. Year-end employment forms were all filed in a timely manner, and thank-you letters to donors have all been sent following IRS rules. Finance Committee is refining drafts of proposed policies on procedural matters. These proposed policies are contained in the committee's report. The committee is also looking into budgeting for long-term maintenance of the ILYM property. Report accepted.

Minute 5      Due to the annual fund appeal letter, the Finance Committee exceeded its budget of \$300. The Review Committee met in February regarding this. Finance Committee asks Continuing Committee approval to revise the Development Committee budget upward to \$1,050. This is essentially a correction. The Yearly Meeting in 2014 strongly endorsed the planned annual fund appeal letter, but approved a budget for Development Committee that did not account for the cost of the mailing. Approved.

Minute 6      Finance Committee has requested that the Presiding Clerk organize an ad hoc committee to draft a yearly meeting records retention policy with procedures for implementation. The records of concern pertain to personnel, Site Envisioning, Finance, Stewards and Ministry and Advancement, and include employment records, blueprints, insurance policies and incorporation documents as well as monthly meeting records of marriages, births, deaths, and membership. Approved.

Minute 7      David Finke presented the report from the Development Committee. The Annual Fund has two parts. One part, the "Leadership Gifts," had a goal of \$10,000 and are totaled at \$11,725. The other part, the fund appeal letter was mailed to 581 names/households. The immediate results of the mailed appeal have been donations totaling \$4,770. Responses from the mailing also included indications from others to give more before or at Annual Sessions. These future gifts may be in the

range of approximately \$3,750. Fairly soon after Continuing Committee, the Development Committee will meet to continue looking at lists of those they might be able to visit this Spring. Some visits have already happened, and some are under arrangement. Frequently, Friends' families are visited without making a specific solicitation, but rather to continue nurturing relationships. Report accepted.

Minute 8 Cathy Garra reported for the Joint Finance/Development Working Group. The joint working group of Development and Finance Committees has done further work on refining a draft policy on the use and confidentiality of contribution and donor information. It is hoped that they will be able to bring the policy to Annual Sessions. Report accepted.

Minute 9 Chip Rorem reported for the Stewards. The exterior wood stove have been removed from Clear Creek House. The yearly meeting has received \$3,000 for it. Report accepted.

Minute 10 Chris Goode presented the Site Envisioning Committee report. A scope of work and supplemental drawings were developed for the eventual campground bath house renovation. These are attached with the committee's report. The initial total amount to do everything listed is a little more than \$70,000. All items on the list might not be done, and what is done might be done over a span of time. The committee continues to work on establishing a formal caretaker arrangement for the ILYM campus. The committee intends to begin to explore some possibilities for sustainable energy use. Report accepted.

Minute 11 Meredith George presented the Maintenance and Planning Committee report. The Fall Work Weekend was well-attended and included Adult Young Friends and High School Friends. A list of work completed and to do for the Spring Work Day is in the committee's report. The next work day will be Saturday, May 23. Report accepted.

Minute 12 Noel Pavlovic presented the Environmental Concerns Committee report. The committee has drafted safety guidelines for the use of electrical pedestals in the campground on the ILYM campus. These have been sent to Maintenance and Planning for their review. Report accepted.

Minute 13 Sarah Pavlovic reported for the Ad Hoc Property Use Committee. The committee has not met since Fall Continuing Committee. The next meeting will be March 15. At this meeting the caretaker position will be on the agenda with hopes of bringing something to Annual Sessions. Report accepted.

Minute 14 Joan Pine presented the Ministry and Advancement Committee report. At Fall 2014 Continuing Committee the committee was asked to take up concerns expressed in a letter brought up by the committee from Joy Duncan and bring concrete proposals in response to the letter (see Minute 7, Fall 2014 Continuing Committee). Proposals are in the committee's report. The Committee is reviewing the report completed in 2005 by its Subcommittee on Sexual Abuse and Misconduct. This report was accepted in principle and has remained operative for M&A, but had not been presented for adoption by the Yearly Meeting. The committee has edited the Field Secretary's position description in the Personnel Handbook. Report accepted.

Minute 15 Judy Wolicki reported in her capacity as Field Secretary. The Field Secretary has continued discussion with individuals and monthly meetings about many concerns, including the following: how to welcome and integrate children, youth, and young adults into the full life of the

yearly meeting; community building; sharing what it means to be a Friend; needs for better communication and resolution of conflicts; outreach and welcome to those seeking deeper spiritual experience; and issues around meeting spaces. Specifics of programs and visits are included in the report. Report accepted.

Minute 16 Chris Goode reported for the Youth Oversight Committee. There have been two Quakes since Annual Session and plans for Spring are being finished. The Spring Quake will be at 57th Street Meeting over Memorial Day weekend. The drop in the attendance at Quakes might be attributed to the generational rise and fall of various age groups. The Adult Young Friends have been eager to maintain their relationship with the teens. All High School Friends have been invited to potlucks and various activities of AYF. Report accepted.

Minute 17 Clerk David Shiner announced the names of the Naming Committee: Noel Pavlovic, clerk, and Sharon Haworth.

Minute 18 Noel Pavlovic reported for the Naming Committee. People are needed to fill pending vacancies on Nominating Committee. Presented for approval for serving on Nominating Committee, to begin after Annual Sessions: Peter Albright (2018) and Adrian Neslon (2016). Report accepted. Nominations approved.

Minute 19 Erin Taylor presented the Nominating Committee report.

Presented for approval—Steward: Beth Carpenter (2021).

Dawn Amos has stepped down from the Religious Education Committee. In addition, Mike Dennis and Diane Clark Dennis will no longer be able to serve as ILYM representatives to American Friends Service Committee. At Annual Sessions, Nominating Committee was asked to consider the possibility of simplifying the ILYM committee structure. At this time, with the support of the clerks of the Personnel Committee (Mike Dennis) and the Administrative Coordinator Oversight Committee (Dawn Rubbert), Nominating Committee would like to present for seasoning the recommendation that these two committees be merged, with the Personnel Committee taking over the duties of the Administrative Coordinator Oversight Committee. Pending discernment and discussion of this possible merger, Nominating Committee plans to present it at Annual Sessions as a formal proposal. Report accepted. Nomination approved.

Minute 20 Sean West presented the Publications and Distribution Committee report. Plummer lectures from 2011 and 2012 are available on line, printing is still pending, with 2011 coming soon. Text for the 2013 lecture recently has been received. The first issue of the reformatted *Among Friends* has been mailed out. The committee would appreciate feedback on this new format as well as how many copies the monthly meeting might want. The committee is beginning to work towards publishing a pamphlet containing the “Light Within” section of ILYM’s Faith & Practice. The Peace Resource Committee’s blog and Rolla’s website have been moved to ILYM’s web server. Report accepted.

Minute 21 Continuing Committee expresses its gratitude to Wil Brant for his work on *Among Friends*.

Minute 22 Janice Dominik presented the Faith and Practice Committee report. The committee hopes to bring the following to 2015 Annual Sessions for approval: the stewardship section for a two-

year provisional period; revised versions of “Care in Times of Crisis” and “Recognizing Spiritual Gifts and Leadings” for a three-year provisional period; and revisions of the provisionally approved “Communities of Friends” and “The Monthly Meeting” for an indefinite period. The committee hopes to complete the entire project by 2018. Report accepted.

Minute 23 Janice Dominik read the Handbook Committee report. Changes were made to the Handbook that was revised 2010 October: approved changes from the 2012 Annual Sessions and most of the 2013 March Continuing Committee meeting were added; errors were corrected, based on Handbook Committee meeting notes from 2011-2013; and stylistic changes and edits were made throughout. Pending changes include the process for selecting the clerk of the Nominating Committee and the Field Secretary position description. Report accepted.

Minute 24 Carl Sherrod presented the Adult Young Friends Steering Committee report. For the past several years, the Adult Young Friends have been hard at work in revitalizing their gatherings and their presence in the yearly meeting. AYF has been holding monthly potlucks and gatherings in different areas of the yearly meeting. Attendance has averaged anywhere from 5-20 people each month. AYF also desires to better support each other in leadings. Report accepted.

Minute 25 Janice Dominik read the Friends Committee on National Legislation representatives report. Only one of the six representatives were able to attend the FCNL meeting in November. During this meeting ILYM members met with Senator Kirk and Senator Durbin’s staff. The representatives have been trying to establish an active contact person with FCNL in each meeting.

Minute 26 Janice Dominik presented a report for the Friends General Conference representatives. Information for the Gathering this summer is on the FGC website. The theme is Seeking Wholeness.

Minute 27 David Shiner reported for the Friends World Committee for Consultation representatives. FWCC Section of the Americas will be holding its biannual meeting in Mexico City. Nancy Wallace and David Shiner will be attending as representatives of Illinois Yearly Meeting to FWCC. The next FWCC World Plenary Meeting will be held in Pisac, Peru, in late January of 2016. This is a unique opportunity to learn from our Friends in South America and to experience yet another way of worshipping.

Minute 28 Reports from Planning Groups for 2015 Annual Sessions:

Erin Taylor presented the report for Site Group (Blue River Quarterly). Everything seems to be on track. Additional help is needed for site prep.

Cathy Garra reported for the Friends Under Nineteen (FUN) group (Chicago North). There is a need for an overall coordinator. Positions needed include: lead teacher for 9-11 year-olds, leaders for 3-5 year-olds, and games coordinator.

Caryn Kuhn reported for the Program group (Chicago South) – Wednesday night speaker will be Marcelle Martin, Thursday will be Ann Riggs, and Saturday will be Staughton Lynd (with his wife Alice). Workshop proposals are due March 15.

Minute 29 A letter of introduction on behalf of ILYM to Britain Yearly Meeting will be written by Clerk David Shiner for Assistant Clerk Janice Dominik who will be visiting the yearly meeting in May.

Minute 30 The Meeting offered its gratitude to Lake Forest Friends Meeting for hosting today's Continuing Committee and the hospitality of people's homes. The Meeting expresses its appreciation to Graham Cunningham for attending and being in fellowship with the other young Friend, Lorelei Talyor-West. Approved.

Minute 31 The Continuing Committee session concluded with closing worship.

David Shiner  
Presiding Clerk

Wil Brant  
Recording Clerk

# Reports to Spring 2015 Continuing Committees

## Treasurers Report

### Illinois Yearly Meeting Statement of Financial Position/Balance Sheet Fiscal Year Ending June 30, 2015

	To Date 2/20/2015	Opening Balance 7/1/2014
<b>Assets</b>		
Cash		
Checking Account	189,499.44	169,175.83
Friends Meetinghouse Fund	10,000.00	10,000.00
Money Market Fund	<u>0.00</u>	<u>0.00</u>
Total Cash	<u>199,499.44</u>	<u>179,175.83</u>
Undeposited funds	(5,640.00)	15,250.12
<b>Total Assets</b>	<u><u>193,859.44</u></u>	<u><u>194,425.95</u></u>
 <b>Liabilities</b>		
Loans from Individuals	1,000.00	1,000.00
Accounts Payable	647.99	12,251.00
Total Liabilities	<u>1,647.99</u>	<u>13,251.00</u>
 <b>Net Assets</b>		
Unrestricted Undesignated	19,950.46	26,425.05
Unrestricted Designated	127,239.44	113,739.44
Restricted	<u>45,021.55</u>	<u>41,021.55</u>
Total Net Assets	<u>192,211.45</u>	<u>181,174.95</u>
<b>Total Liabilities &amp; Net Assets</b>	<u><u>193,859.44</u></u>	<u><u>194,425.95</u></u>

Note: Because it is difficult to appraise, the value of the McNabb site (land and buildings) is omitted from the Assets section of this report. An additional tract including six acres with a house and outbuildings was purchased June 2009.

**Illinois Yearly Meeting  
Statement of Fund Activity  
For the period 7/1/2014 - 6/30/2015 as of 2/20/15**

	A	B	C	D	E	F
	Balance 7/1/2013	Income	Expenses	Budgeted Transfers	Other Transfers	Balance 2/20/2015
<b>ASSETS</b>						
UNRESTRICTED						
1. General Operating	26,425.05	41,072.08	(34,046.67)	(13,500.00)		19,950.46
DESIGNATED						
2. Special Gifts	42,361.24	0.00	0.00	0.00		42,361.24
3. Current Projects	1,122.17	0.00	0.00	0.00		1,122.17
4. Payroll Reserves	36,000.00	0.00	0.00	0.00		36,000.00
5. FWCC World Meetings	3,000.00	0.00	0.00	2,000.00		5,000.00
6. Deferred Maintenance	31,256.03	0.00	0.00	11,500.00		42,756.03
RESTRICTED						
7. Property Improvement	41,021.55	4,000.00	0.00	0.00		45,021.55
<b>TOTAL ASSETS</b>	<b>181,186.04</b>	<b>45,072.08</b>	<b>(34,046.67)</b>	<b>0.00</b>	<b>0.00</b>	<b>192,211.45</b>
<b>LIABILITIES</b>						
Loans from Individuals	1,000.00					1,000.00
Accounts Payable	12,251.00					647.99
<b>TOTAL CASH</b>	<b>194,437.04</b>					<b>193,859.44</b>

<u>Fund</u>	<u>Name</u>	<u>Oversight Committee</u>
1	<b>General Operating</b> Our general operating fund, where we organize our annual budget.	Finance
2	<b>Special Gifts</b> A reserve fund to receive larger unrestricted contributions, used for special projects.	Finance
3	<b>Current Projects</b> Unrestricted donations to be used for renovation projects as approved at 2013 annual session	Site Envisioning
4	<b>Payroll Reserves</b> A reserve fund that would be used for payroll only during unexpected financial circumstances.	Finance
5	<b>FWCC World Meetings</b> A reserve fund to provide travel assistance to ILYM's reps to FWCC world gatherings.	Finance
6	<b>Deferred Maintenance</b> Used to save for and pay for irregular site maintenance, repair & upgrade projects.	Maintenance & Planning
7	<b>Property Improvement</b> Restricted by donors to be used for new building projects.	Site Envisioning with Development

2/21/2015



# Illinois Yearly Meeting - Net Assets By Fund / Income-Expense Statement

For the period 7/1/2014 - 6/30/2015 as of 2/20/2015

	UNRESTRICTED	DESIGNATED by ILYM Business Meeting				RESTRICTED by Donors	Total
	1	2	3	4	5	6	
	Not Designated	Special Gifts	Current Projects	Payroll Reserves	FWCC World Mtgs	Deferred Maint.	Property Improvement
<b>Beginning Balance</b>	26,425.05	42,361.24	1,122.17	36,000.00	3,000.00	31,256.03	41,021.55
<b>Net Assets 6/30/2013</b>	26,425.05	42,361.24	1,122.17	36,000.00	3,000.00	31,256.03	41,021.55
<b>Income</b>							
Contributions-IND	16,373.00	-	-	-	-	-	4,000.00
Contributions-MTG	22,001.00						-
AM 15 Income	-						-
Other Registrations	2,368.00						2,368.00
Interest	280.08						280.08
Other	50.00						50.00
<b>Total Income</b>	41,072.08	-	-	-	-	-	4,000.00
<b>Expenses</b>							
Operating							
Personnel <sup>1</sup>	(23,467.50)						(23,467.50)
YM Travel Support <sup>2</sup>	(1,030.40)						(1,030.40)
AM 15 Expenses	-						-
Other Programs	-					0.00	-
Facilities <sup>3</sup>	(6,249.01)						(6,249.01)
Committees <sup>4</sup>	(3,299.76)						(3,299.76)
Support to Others <sup>5</sup>	-						-
Building Projects	-	0.00	0.00				0.00
Legal/Professional							
<b>Total Expenses</b>	(34,046.67)	-	-	-	-	-	(34,046.67)
<b>Net income (loss) before transfers</b>	7,025.41	-	-	-	-	-	4,000.00
<b>Transfers</b>							
For Special Gifts (#2)	-						-
For Payroll Reserves (#3)					2,000.00		-
For FWCC World Mtgs (#4)	(2,000.00)					11,500.00	-
For Deferred Maint (#5)	(11,500.00)						-
For Property Impr. (#6)					2,000.00	11,500.00	-
<b>Total Transfers</b>	(13,500.00)	-	-	-	2,000.00	11,500.00	-
<b>Ending Balance</b>	19,950.46	42,361.24	1,122.17	36,000.00	5,000.00	42,756.03	45,021.55
<b>Net assets 6/30/2014</b>	19,950.46	42,361.24	1,122.17	36,000.00	5,000.00	42,756.03	45,021.55

<u>Column</u>	<u>Purpose</u>	<u>Oversight</u>
1	Unrestricted	Our general operating fund, where we organize our annual budget.
2	Special Gifts	A reserve fund to receive larger unrestricted contributions, used for special projects.
3	Current Projects	Unrestricted donations to be used for bathroom renovation, as approved at 2013 annual session
4	Payroll Reserves	A reserve fund that would be used to pay staff only in a fiscal emergency.
5	FWCC World Meetings	A reserve fund to provide travel assistance to ILYM's reps to FWCC world gatherings.
6	Deferred Maintenance	Used to save for and pay for irregular site maintenance projects.
7	Property Improvement	Restricted by donors to be used for new building projects.

## Field Secretary's Report

My joy in representing the yearly meeting continues. Since last Continuing Committee meeting, I have continued discussion with individuals and monthly meetings about many concerns, including the following: how to welcome and integrate children, youth, and young adults into the full life of the yearly meeting; community building; outreach and welcome to those seeking deeper spiritual experience; connections with one another, individually and corporately; needs for better communication and resolution of conflicts; need for help for small meetings; and issues around meeting spaces (renewal, renovation, finding new space, intentionally using questions around space to strengthen community and commitment).

During October, November, December, and January, I continued to attend a program at Downers Grove Friends Meeting focused on how to reach out to others to share what is found in Quaker meetings. The group began by discussing the question, "What do I say when someone asks, 'What is a Quaker?'" and has moved on to questions that include how to deepen their experience in meeting for worship. The group has also focused on building community and connections with one another. Attending this program at Downers Grove has been invaluable in hearing and identifying similar concerns raised by others during my visits to other monthly meetings.

In February, I attended the second Friends General Conference consultation on Spiritual Deepening, continuing the discussion of how "to help make the full depth, joy, and fire of Quaker faith and practice highly available, teachable, and experiential for all those who are or will become part of our faith communities." There were approximately fifty-five participants (including two virtual participants, who attended by internet). FGC has hired a coordinator for this Spiritual Deepening program, and is working on developing a program to address the following topics: growing as community together; deepening the life of the spirit together; exploring the living Quaker tradition together; and being in the world together

During this consultation, participants were divided into small groups that worked on various aspects of these topics. My small group worked on the sub-topic "Envisioning a Spiritual Deepening Pathway for Meetings." As occurred in my experience last year, the small group struggled with how to express, in our limited human language, our deepest spiritual hungers, our desire to encounter truth and the divine. We reflected upon our incomplete understanding and knowledge of the history and practice of Friends and how learning more would help Friends to connect more deeply with one another and with the light.

As we struggled and attempted to come up with ways to develop a Spiritual Deepening pathway for monthly meetings, I recognized the struggle and desire for connection that I have heard expressed during my conversations and visits with ILYM Friends.

As I reported in October, Blue River Quarterly members discussed the possibilities for more connection between individuals as well as connections between monthly meetings at their fall meeting. One way BRQ addressed this issue was that individuals and groups wrote letters to absent members and others. I have continued to try to connect individuals and monthly meetings, with calls, letters and visits. As I visit, I try to address this need intentionally by bringing news of other monthly meetings and by inviting individuals and monthly meetings to consider and discuss similar issues that I have heard raised by individuals in more than one monthly meeting.

Since the last Continuing Committee meeting, in response to this need for facilitation and fostering connections, I have been seasoning and holding in the light ideas and possibilities for a regional workshop(s) to bring together Friends to work together and get to know one another's concerns. As I visit, I continue to listen for topics that Friends might be excited to come together to discuss.

## **Travel and Visits**

Since October, 2014, I have driven 1,067 miles for ILYM. I have visited and been in contact with Friends in the following meetings: Downers Grove, Oak Park, Rock Valley, Upper Fox Valley, Oshkosh, 57th Street, Evanston, Clear Creek, Lake Forest, Urbana-Champaign, Columbia, South Bend, and Elkhart.

In addition, I have continued to attempt to keep up with newsletters and email messages from those meetings that have been kind enough to add me to their email lists. (Keep them coming!)

## **Future Visits**

As of the date of this report (2/20/2015) I am preparing for the Ministry and Advancement Committee meeting this weekend and for Continuing Committee on 3/7/2015. I will be at Downers Grove on 2/28 for an all-day workshop on communication. Visits to Clear Creek, Rock Valley, Spoon River, Bloomington-Normal, and Springfield are in the planning—if the weather cooperates.

I continue to be a joy-filled and grateful for your support, nurture, guidance and trust.

Respectfully submitted, Judy Wolicki, Field Secretary

## **Development Committee Report**

We celebrate that in this our 3rd year as a committee we have seen positive results from our first major new effort. The Annual Fund—conceived in the workshop in May, 2015, with FGC's Michael Wajda and launched at Annual Sessions—had two parts: (a.) The “Leadership Gifts,” reported to the Fall session, in which a number of families committed (as a challenge to others) to gifts in this fiscal year with a goal of \$10,000. Results of that totaled \$11,725. (b.) The fund appeal written by Madelyn George Hjertmann which was mailed to 581 names/households in December. The immediate results of that were donations totaling \$4,770, with indications from others of intentions to give more before or at Annual Sessions. These future gifts may be in the range of approximately \$3,750. Responses are still welcome!

The fact that some of the donations came from those no longer worshipping within our bounds reminds us that ILYM does have an “extended family.” We continue to welcome those who want to see the work advance in which they had a part when they were among us.

A special delight was to divide among committee members the pleasant task of thanking Friends for their gifts in response to our appeal. Roxy Jacobs provided us with sets of her beautiful note cards, which can remind Friends of the physical setting for the spiritual and programmatic work, for which we seek adequate funding.

We have met once by conference call, and have plans to convene again fairly soon after Continuing Committee to continue looking at lists of those we might be able to visit this Spring. Some visits have already happened, and some are under arrangement. Frequently, we have visited with Friends' families without making a specific solicitation, but rather to continue nurturing relationships. These have been successful in a number of cases, leading to changes in estate planning, and fulfillment of donation intentions from some years previously. We are grateful to have a budget with which to plan

visits and to pay for phone calls. As others will explain, none of our committees had included in the present budget the expenses of the Annual Fund mailing, and that will be included in our requests for next fiscal year.

A major part of our committee clerk's time has been cooperative work with an ad hoc group appointed by Finance Committee to come to greater clarity on how donor records are maintained and accessed. We expect some progress report on that work will be received by this present session. The working party has tried to balance two serious, but different, concerns: On the one hand, Development Committee had expected to be able to move ahead with obtaining donor records as one can read in minutes of Continuing Committee from Spring, 2013. On the other hand, Finance Committee had heard from some Friends with grave reservations about the sharing of any specific donor information, particularly involving amounts.

Wanting to be able to move ahead with the development task, and also to maintain trust within our yearly meeting community, earnest work has gone into defining "confidentiality" in a number of contexts and circumstances. Some Friends have said they will join in solicitation visits when policies on this are clarified. The clerk of our committee will continue active communication with the Treasurer(s) to get information that will be relevant to specific anticipated visits, and results of specific solicitations. Please hold all of us in the Light as we work through what are sometimes "knotty" issues.

Financial undergirding will remain to be needed for our general Operating Budget (which includes valuable staff work, and support of other Quakerly concerns) and also for approved projects not yet funded. We are eager to be pleasantly surprised by Friends who may approach us to say they would like to help realize the campground improvements, and also the larger plans for adding handicapped-accessible bedrooms with baths at the Clear Creek House. We ask all ILYM Friends to continue to examine what they individually may be led to give, in addition to what we so much welcome coming from Monthly Meetings and Worship Groups.

For the committee, David Finke, clerk

### **Environmental Concerns Committee Report**

The ECC has drafted safety guidelines for the use of electricity in tents in the campground on the ILYM campus. These have been sent to Maintenance and Planning for their review. If approved, they may be presented to Continuing Committee or to Annual Sessions.

Report by clerk, Noel Pavlovic and ECC.

### **Committee on Faith and Practice Report**

The Faith and Practice Committee has met three times since the fall session of Continuing Committee. Most of our attention in these meetings was devoted to developing new text on stewardship, and revising our existing texts now entitled 'Care in Times of Crisis: Accident, Illness, Death, and Bereavement', 'Recognizing Spiritual Gifts and Leadings', 'Communities of Friends', and 'The Monthly Meeting'.

As instructed by the yearly meeting, our plan is to bring the stewardship section to the 2015

sessions, requesting approval for a two-year provisional period so that it will expire with the rest of the testimonies section, which was approved for a three-year period in 2014. Versions of ‘Care in Times of Crisis’ and ‘Recognizing Spiritual Gifts and Leadings’ were included in the Advance Documents of the 2014 Annual Sessions; our hope is to bring revised versions in 2015, requesting provisional approval for a three-year period. ‘Communities of Friends’ and ‘The Monthly Meeting’ were approved in 2010 for a five-year period; we are revising these sections in light of comments and suggestions received since then, and plan to submit new versions in 2015 with a request that they be approved for an indefinite period.

Additionally, we have begun work on a section dealing with yearly meeting organization, which we hope to bring in 2015 for initial presentation. We also plan to begin work this year on a section on the history of Illinois Yearly Meeting, and on a glossary.

Our hope is to complete the entire project by 2018. In keeping with this goal, we may request only a two-year provisional approval for texts submitted in 2016, and a one-year provisional approval for texts submitted in 2017.

The committee reminds Friends that all approved texts and circulating drafts are available on the ILYM website. The committee seeks comments both from meetings and from individual Friends on how our texts can be improved.

## **Finance Committee Report**

Finance Committee met January 10 by teleconference.

The joint working group of Development and Finance Committees has done further work on drafting a policy on use of contribution and donor information. They are reporting separately to Continuing Committee, and continue to seek and receive input and suggestions. Finance Committee appreciates this careful work by Cathy Garra, Frank Young, and David Finke.

The Review Committee (Judy Jager, Ashlee Miller-Berry and David Shiner) met in February, 2015. The Development Committee’s budget of \$300 was exceeded by more than 10% due to costs of the year-end mailing to individuals. Finance Committee asks Continuing Committee approval to revise the Development Committee budget upward to \$1,050. This is essentially a correction. The Yearly Meeting in 2014 strongly endorsed the planned year-end appeal letter, but approved a budget for Development Committee that did not account for the mailing’s cost.

Year-end employment forms were all filed in a timely manner, and thank-you letters to donors have all been sent following IRS rules. The latter was more intensive this year, since we were blessed with a wonderful response to the Development Committee’s appeal for individual contributions. The committee appreciates the fine work of Co-Treasurers Judy Erickson and Ted Kuhn as well as our payroll processor Chuc Smith who continues to give excellent service.

Finance Committee is refining drafts of proposed policies on the following procedural matters:

1. How do we determine fiscal support to groups/organizations of whom we are not members, or to whom we do not provide a representative?
2. How do we equitably provide travel reimbursement for our ILYM representatives and committee members?
3. How do we plan spending for Annual Session honorariums?
4. What does the YM want to do when individuals need financial assistance to attend Sessions.

5. What is the best way to thank monthly meetings for their ARM contributions?
6. Tracking in-kind donations to the operating of the yearly meeting

Andy Harrington, Ted Kuhn and Chip Rorem have conferred and gathered additional data to allow for budgeting long-term maintenance of our property.

While we continue to research the legal issues involved with pledges and planned giving Finance Committee is not recording pledges. Gifts are recorded only as they are received.

Finance Committee has requested that the Presiding Clerk organize an ad hoc committee to draft a Yearly Meeting records retention policy with procedures for implementation. The records of concern pertain to personnel, Site Envisioning, Finance, Stewards and Ministry and Advancement, and include employment records, blueprints, insurance policies and incorporation documents as well as Monthly Meeting records of marriages, births, deaths and membership.

The committee will meet May 30, 2015 at Evanston Friends Meeting.

Respectfully submitted, Judy Jager, Clerk

## **Handbook Committee Report**

Since the fall 2014 Continuing Committee meeting, the changes listed below were made to the version of the Handbook found on the ILYM website named “revised 2010 October” Handbook.

1. Approved changes from the 2012 Annual Sessions and most of the 2013 March Continuing Committee meeting were added.
2. Errors were corrected, based on Handbook Committee meeting notes from 2011-2013.
3. Stylistic changes and edits were made throughout.

There were two items from the 2013 Continuing Committee meeting that were not revised in the handbook. One was about the process for selecting the clerk of the Nominating Committee and the other was regarding the Field Secretary description. These are on a list for future work needed by the Handbook committee.

Sue Styer, acting convener

## **Maintenance and Planning Committee Report**

The Saturday, November 8, 2014 meeting and Fall Work Weekend were well-attended. John Hackman arrived at noon on Friday, November 7, worked all afternoon, and was joined by others for Friday dinner. Many thanks to Adult Young Friends and High School Friends for making the work weekend such a success.

Ashley Miller-Berry requested volunteers for the Property Use Committee. Caryn Kuhn and Meredith George volunteered.

The following list is work completed by location.

**Meetinghouse:** 3 benches repaired, primer painted on walls in water heater room.

**Kitchen:** screen replaced on vent fan west wall, grease cleaned off pancake griddle, pots and pans cleaned and bagged.

**Fox Hole:** door hinge replaced, doorknob repaired.

**Cabins:** bed boards placed on all bunks, trim secured on screen doors.

**Shower House:** hooks installed, men's left showerhead leak stopped (temporarily?).

**Chicken House:** light installed, FUN supplies organized.

**Junior Meetinghouse:** insulation added and woodwork finished on walls.

**Outdoors:** weeds chopped behind chicken house and around cabins, tree limbs picked up, tire swing raised, dead tree cut down, sawed and stacked into a firewood pile, brush hauled to burn pile.

### Spring Work Day To Do List

**Meetinghouse:** Buy oval toilet seat to replace cracked seat on south toilet.

Buy cement to patch stone area along stairs to dining room.

**Kitchen:** Print and post: procedure for closing kitchen down after sessions.

**Shower House:** Plumber to repair: dripping women's left shower—leaks where hot and cold water pipes meet. (Might need new shower head too?)

Plumber to repair: Men's right sink needs new faucet. Mens left shower head needs replacing (?)

Print and post: procedure for closing down shower house.

**Outside Shower House:** Clean up scrap metal by outdoor shower.

Check with Site Envisioning Committee about repairing or dismantling outdoor shower.

**Clear Creek House:** Install siding (from inside garage) on exterior east wall.

Patch SW exterior corner siding with metal corner pieces.

**Fox Hole:** Bring chalkboard paint to paint interior wall(s)

Next Work Day: Memorial Day Weekend. Saturday, May 23, 2015.

Submitted by Meredith George

## Ministry and Advancement Committee Report

At the Fall meeting of Continuing Committee, the Ministry and Advancement Committee (M&A) was asked to develop “concrete proposals” for making the Yearly Meeting more family-friendly. In response to this request, Ministry and Advancement proposes that Illinois Yearly Meeting:

1. Consider preparing to employ a children's field secretary. Some of the responsibilities of this position might include assisting Monthly Meetings to create or strengthen religious education programs for children as well as fostering intergenerational programs throughout the yearly meeting.
2. Include a program for children during each meeting of Continuing Committee.

Ministry and Advancement suggests further that the ILYM Program Planning Committee consider:

1. Giving preference at annual sessions to workshops that are intergenerational.



2. Adjusting the program schedule to provide one or more additional intergenerational events.

Ministry and Advancement also is reviewing the report completed in 2005 by its Subcommittee on Sexual Abuse and Misconduct. This report was accepted in principle and has remained operative for M&A, but had not been presented for adoption by the Yearly Meeting as whole. With the passage of a decade and the increased attention to this issue by insurance companies and the public, re-examination and updating seemed appropriate. A new subcommittee of Janice Dominik, Cathy Garra, and Bridget Rorem has been asked to consider the 2005 report and to make recommendations to the full M&A Committee. This subcommittee will consult with the Stewards regarding insurance requirements.

Finally, M&A has edited the statement describing the Field Secretary's position in the Personnel Handbook, and we have responded to the Personnel Committee's request for an annual evaluation of the Field Secretary's work.

Joan Pine, Clerk, Ministry and Advancement Committee

## **Nominating Committee report**

### **Nomination for approval:**

Steward: Beth Carpenter (2021)

### **Other business:**

Dawn Amos has stepped down from the Religious Education Committee. In addition, Mike Dennis and Diane Clark Dennis will no longer be able to serve as ILYM representatives to American Friends Service Committee.

At Annual Sessions, Nominating Committee was asked to consider the possibility of simplifying the ILYM committee structure. We've begun discussions with the clerks of several of our committees to explore the feasibility of merging committees and will continue that work. At this time, with the support of the clerks of the Personnel Committee (Mike Dennis) and the Administrative Coordinator Oversight Committee (Dawn Rubbert), Nominating Committee would like to present for seasoning the recommendation that these two committees be merged, with the Personnel Committee taking over the duties of the Administrative Coordinator Oversight Committee. Pending discernment and discussion of this possible merger, Nominating Committee plans to present it at Annual Sessions as a formal proposal.

Finally, Nominating Committee would like to support the Publications Committee by calling Friends' attention to the continuing need for an editor or coeditors for *Among Friends* to take over from Wil Brant, who has been serving as interim editor. Please speak to Wil or any member of the Nominating or Publications Committee if you are interested in learning more about this role.

## **Publications and Distribution Committee Report**

1. Print
  - a. Plummer Lectures

- i. 2011 - Dick Ashdown
    - 1. Text is available online
    - 2. Text is ready to be printed and David is working with Dick to choose a photo
    - 3. We are still looking into having the printing outsourced
  - 4. We are going to ask the printer to give us a quote on binding and stapling so we will know how much this will cost us in the future once David has retired from these duties
    - ii. 2012 - Mark Mattaini
      - 1. Text available online
      - 2. Still looking into having the printing outsourced
    - iii. 2013 - Sarah Pavlovic
      - 1. Not printed or online; we are still waiting on the text from Sarah
    - iv. 2014 - Judy Jager
      - 1. Print, web, and audio are all available and distributed
  - b. *Among Friends*
    - i. First and foremost a huge thank you to Wil for being the editor on the first edition, Winter 2015, of the new format which has been printed and shipped
    - ii. The cost of printing was pretty much the same as the previous format
    - iii. Instead of distribution through continuing committee and shipping bundles to meetings they were shipped directly to members, which cost a couple of hundred dollars more than the previous method.
    - iv. We would like to expand the publication from 6 to 8 pages and would appreciate any feedback on the first edition
    - v. Wil would like to continue as editor for the next two editions, Summer 2015 and Winter 2016, to firmly establish the new format before hopefully handing the role over to another editor or co-editors at annual sessions 2016.
  - c. New Publications
    - i. We are beginning to work towards publishing a pamphlet on the Light Within section of ILYM's Faith & Practice
2. Web
- a. Peace Resource's "How Do You See Peace" blog was moved to ILYM's web server
  - b. Rolla's website was moved to ILYM's server

## Site Envisioning Committee Report

The committee met once by conference call on February 16 and discussed the following issues:

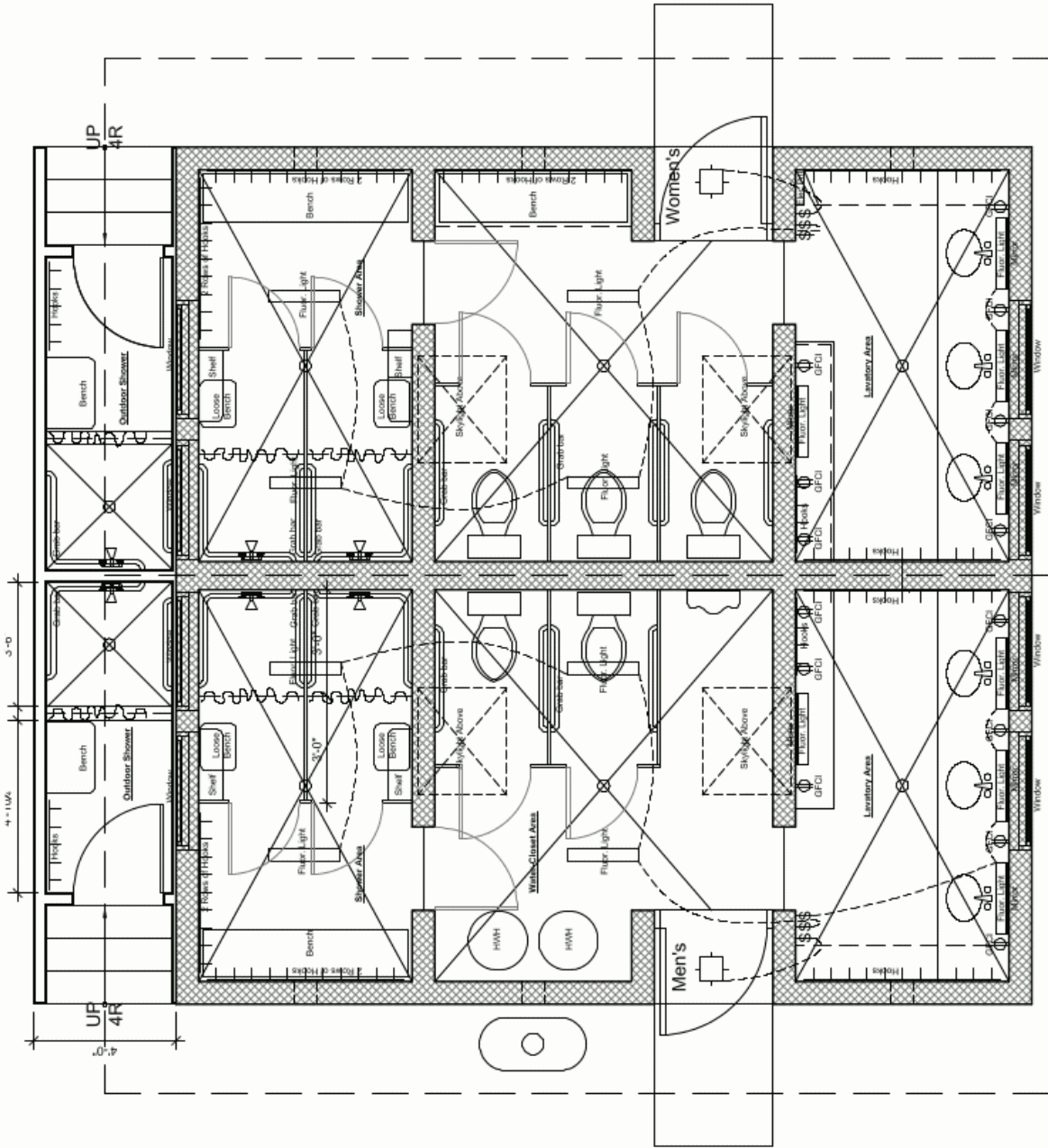
**Campground Bath House Renovation:** A scope of work and supplemental drawings were developed for the eventual campground bath house renovation. These were sent to Paul Ebener who will develop pricing. The renovations are structured as a menu of options that could allow us to do some or all of the projects or to do the work in phases as money becomes available.

**Caretaker:** Our committee continues to work on establishing a formal caretaker arrangement for our campus. We are developing a more extensive list of tasks for the position with the help of Dick Ashdown. We hope to put these into different categories and hope to use this to develop a budget for

this work together with the Finance Committee and the Property Use Committee and to bring a proposal to the full yearly meeting for consideration, hopefully this year.

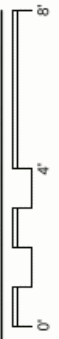
**Records Storage:** The Site Envisioning Committee and the Finance Committee share a concern for the creation of a yearly meeting record storage system for both electronic and some paper records that would benefit all of the committees. We look forward to how this can be moved forward and encourage the formation of an ad-hoc committee to work with the ILYM administrator to develop a system without too much complexity. We also think that some items of more established or historical record should be organized and sent to the University of Illinois which maintains an archival collection of records that we send to them and we intend to follow up on this with some of our committee documents.

**Sustainable Energy:** As we look toward adding accessible bedrooms and bathrooms at the Clear Creek House when funding becomes available, our committee feels strongly that this is an opportunity to also develop and use some more sustainable energy sources for our campus. We intend to begin to explore some possibilities in more detail that might work for our situation of occasional usage. These might include geothermal heating and cooling for the addition, electricity generating solar panels on the south roof of the meetinghouse, or wind powered electrical generation with any surplus sold to Ameren, the local electric utility.



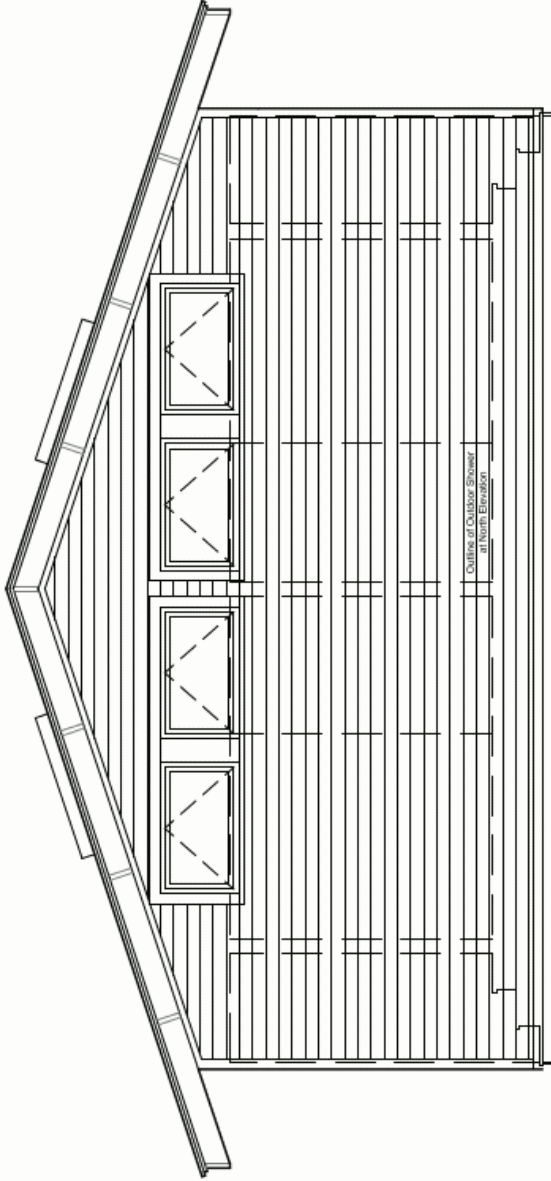
**CAMPGROUND BATH HOUSE PLAN 2-16-2015**

Scale: 1/4" = 1'-0"



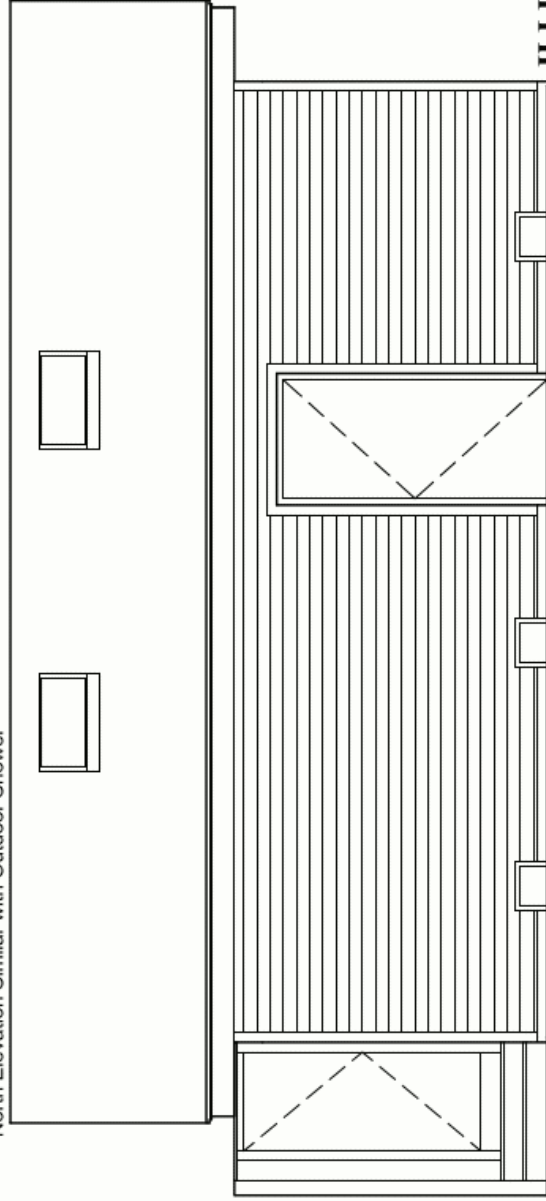
**ILLINOIS YEARLY MEETING**  
**Quaker Lane**  
**McNabb, IL 61335**

Architecture  
 and  
 Conservation P.C.  
 1008 S. Home Avenue  
 Oak Park, Illinois 60304  
 708-358-1020  
 Christopher Goode, Architect  
 President/Architect  
 chris@archandcons.com



**PROPOSED BATH HOUSE SOUTH ELEVATION 2-16-2015**

North Elevation Similar with Outdoor Shower



**PROPOSED BATH HOUSE WEST ELEVATION 2-16-2015**

Scale: 1/4" = 1'-0" East Elevation Similar Mirror Image



Architecture  
and  
Conservation P.C.  
1008 S. Home Avenue  
Oak Park, Illinois 60304  
708-358-1020  
Christopher Goode, Architect  
President/Architect  
chris@archandcons.com

**ILLINOIS YEARLY MEETING**  
**Quaker Lane**  
**McNabb, IL 61335**

**Bath House Renovations at Illinois Yearly Meeting Campground: McNabb, Illinois**  
**Proposed Scope of Work for Preliminary Pricing: 16 February 2015**

Use this scope of work in concert with existing and proposed drawings to provide preliminary pricing for this work. Please provide separate prices for each numbered item and any alternates as requested. We may do some items at without others and possibly at different times depending on funding.

**1. New Fixtures:**

Mens

- New wall-mounted Urinal. American Standard or equal.
- Two new dual-flush insulated tank-type water closets, one w/higher seat height and one with lower seat height. American Standard or equal.
- New full length wall mounted counter top (2' deep x 11' long) with 3 integral sinks. Price solid-surface and cultured-marble options.
- Three new lever-handled stainless-steel faucets without pop-up drain. Lavatory drains to be shielded but always open. American Standard or equal.
- New wall mounted back counter (12" deep x 6' long). Solid surface or cultured marble.
- Two new lever-handled stainless-steel shower faucets with adjustable low-flow shower heads. American Standard or equal.
- Three new stainless-steel floor drain covers.
- Provide 36" long grab bars at 36" above the floor mounted to partition at each side of side of each water closet stall (4 grab bars total).

Womens

- Three new dual-flush insulated tank-type water closets, one w/higher seat height and two with lower seat height.
- New full length wall mounted counter top (2' deep x 11' long) with 3 integral sinks. Price solid-surface and cultured-marble options.
- Three new lever-handled stainless-steel faucets without pop-up drain. Lavatory drains to be shielded but always open. American Standard or equal.
- New wall mounted back counter (12" deep x 6' long). Solid surface or cultured marble.
- Two new lever-handled stainless-steel shower faucets with adjustable low-flow shower heads. American Standard or equal.
- Three new stainless-steel floor drain covers.
- Provide 36" long grab bars at 36" above the floor mounted to partition at each side of side of each water closet stall (4 grab bars total).

**2. New Partitions:**

Provide New Scranton Plastics "Hiny Hider" HPDE Plastic toilet and shower partitions at locations shown. 5' deep x ~3' wide at waterclosets and 6' deep x ~3' wide w/shower and dressing section separated by shower curtain rod at showers. Color to be selected from standard colors.

*Price partitions both with and without doors.*

*Provide a partition door between water-closet area and shower area at both men's and women's*

rooms.

### **3. New Floor:**

Provide new 1x1 or 2x2 unglazed color-body porcelain mosaic floor tile, thin-set application over existing concrete floor.

*Alternate: Provide high quality epoxy paint with quartzite flake floor finish over existing concrete floors.*

### **4. New Wall and Ceiling Finishes:**

Repaint all interior walls. Provide new epoxy wall paint over existing concrete block. Provide latex wall paint over wood wall surfaces.

*Alternate: Paint existing unpainted exposed roof joists and underside of plywood roof decking as well.*

### **5. New Windows:**

Provide and install new Marvin (or equal) clad/wood awning windows CUAWN4024 (opening ~ 3'4" wide and 2'0" high) at existing openings , 8 total.

### **6. New Skylights:**

Provide and install new fixed deck-mounted Velux skylights at roof, M06 type, ~30" w x 46" l. Double existing joist at each side, cut center joist and reframe and patch roof as required. Provide Velux integral step flashing. 4 total.

### **7. Plumbing/Piping:**

Remove piping where exposed and install new supply and vent piping. Organize piping and cover with removable decorative metal pipe covers as made by JG Innovations, Inc., Janesville, WI, ([www.jguis.com](http://www.jguis.com)).

### **8. Lighting and Electrical:**

Remove electrical conduit where exposed and install new galvanized conduit. Organize conduit for attractive installation. Install new 2' tube fluorescent lighting fixtures at walls over lavatory area and back counter mirrors (8 total) at ceilings over shower and water closet areas (8 total) (Fixtures to be provided by ILYM). Provide GFIC receptacles as indicated on the drawings. Receptacles can be continuous WireMold type along countertop backsplashes.

### **9. Furnishings:**

*Benches:* Provide new benches at each shower area. Provide phenolic plastic or powder coated perforated metal locker-room bench full 6 foot width of shower area. Provide additional 5'-6" bench at water- closet niche at women's side.

*Mirrors:* Provide 8 framed mirrors ~16" w x 28" h , 3 at each bathroom over sinks and one over each back counter.

*Shelves:* Provide new shelves at shower areas, 4 total.

*Hooks:* Provide and mount enamel painted boards with peg hooks attached at 8" o.c. at several locations indicated on plans. (provide two rows (m.h. 42" and 72") over bench and along north open shower area walls and one row over back counter and along each side of lavatory area at Men's and Women's, and two rows at center dressing area at Women's.

## **10. Outdoor Showers:**

Provide new open outdoor shower area with two showers as shown on drawings. Use 42” square prefab shower bases and Trex decking at floor. Provide treated wood framing and cedar siding at walls. Provide stainless steel hooks and phenolic plastic benches (can be moveable). Provide stainless steel drain cover and lever-handled shower faucet hardware. Swing door gates to be cut 6” above floor. Provide stainless steel shower rods for curtains.

## **11. Exterior:**

Repair/replace as required plywood siding at gables. Repaint concrete block and all eaves and soffits.

*Provide alternate price to furr out, insulate with rigid insulation between furring, and reside bathhouse with prefinished fiber-cement lap siding similar to cabins and paint eaves, soffits, doors, trim and touch-up paint as required.*

## **Adult Young Friends**

For the past several years, the Adult Young Friends have been hard at work in revitalizing our gatherings and our presence in the Yearly Meeting. Springing from a very low point of membership and attendance, we have seen our gatherings and organization grow by leaps and bounds over the past three years. It is clear to us that we are meeting an urgent need for community among AYF, and see further opportunities to serve the yearly meeting as a whole. We are thankful to have heeded the call of the Spirit to bring us this far, and we believe there are yet further things we are called to do.

Our most consistent format has been holding monthly potlucks and gatherings in different areas of the yearly meeting. Attendance has averaged anywhere from 5-20 people each month. Due to the fact that many of our members are located in the Chicagoland area, that is primarily where they have been held, but in November we gathered at ILYM's work weekend to labor on the campus and hold fellowship, particularly with High School Friends. In December, we held a gathering at Elkhart and worshiped with many wonderful Friends there. We know we have Friends who would like to attend in many other parts of the state, and hope to hold gatherings closer to southern Illinois and St. Louis, as well as continuing our relationships in Elkhart and Indiana.

We also desire to better support the AYF of our community in leadings they may have. Some of us have calls to traveling ministry, others have testimonies that they are led to speak to and act on. Many of us are in difficult transition periods of our lives, without formal meeting homes, and look most to this community for spiritual and emotional support. We hope to do more formal programming and gatherings for members of the yearly meeting as a whole, not just the AYF community. We intend to continue to build relationships with High School Friends. We are currently in the process of discerning what kind of financial support we can set up as a group, and expect to report further to the yearly meeting at Annual Sessions.

We thank the yearly meeting for its support of us. We look forward to future years of fruitful labor together.

In peace, Steering Committee of AYF



## **Annual Session Planning Groups**

### **Blue River Quarterly Planning Group Report**

The responsibilities associated with Site have been assigned as follows:

Overall Coordinators: Beth Carpenter and Erin Taylor  
Site Prep Coordinator: Grayce Mesner  
Site Prep Food Service: Heather Evert  
Purchasing Coordinator: Sharon Haworth  
Housekeeping Coordinator: Steve Tamari  
Clean-up Coordinator: Christina Schulz

Notices of the need for volunteers for Site Prep have been included in the ILYM Administrative Coordinator's announcement emails. Site Prep Coordinator Grayce Mesner reports that we currently have about five confirmed adults and a group of high school Friends (number unknown) who have said they will be helping with site prep, so many more are still needed! Site prep volunteers will be treated to delicious meals from our chef Heather Evert, beginning with lunch on Saturday, June 20 and ending with lunch on Wednesday, June 24.

Interested volunteers should contact Grayce Mesner at [grayceneil9@pcwildblue.com](mailto:grayceneil9@pcwildblue.com) or 309-246-8397. We do need an accurate head count for meals, so please make sure to let Grayce know when you plan to be on-site for prep and what meals you will be eating.

### **FCNL Representatives Report**

Despite now having a full contingent of six members, we were only able to have one of the six attend the annual FCNL meeting in November because of scheduling difficulties.

We did meet with Sen. Kirk and Sen Durbin staff in November regarding the Authority to Use Military Force Issue and received a cordial reception.

We have been trying to establish an active contact person with FCNL in each meeting but have been unable to document the effectiveness of this.

We plan a literature table at the Annual Sessions and hope to have workshops addressing how we can provide testimony to our elected officials in a more powerful manner, and how we can more proactively promote climate change action in our own lives.