

**Illinois Yearly Meeting**  
**Spring Continuing Committee**

Third Month 8, 2014  
Evanston Monthly Meeting of Friends, Evanston, Illinois

# Advance Documents

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## Spring Continuing Committee

Saturday, March 8.

Evanston Monthly Meeting of Friends  
1010 Greenleaf Street, Evanston, IL 60202

**9:30 a.m.:** Fellowship with coffee and snacks will be ready.

**10:00 a.m:** Settling into Worship to seek Divine Guidance for business at hand will begin at.

**Lunch** will be provided by our hosts, Evanston Friends. There will be a basket for contributions to cover the modest costs of the meal.

**Conclusion:** The meeting usually concludes somewhere between 4:00 and 5:00 p.m.

Continuing Committee is open to all who have concern about the work of ILYM. Each person's presence (whether delegated or not) will enrich the meeting's deliberations. If you are unable physically to attend, please consider holding the meeting in prayer, lifting up our joint concern and work into the Light which both reveals and heals. It is only by our dwelling in that Light that we may be faithful to what is entrusted to Illinois Yearly Meeting of Friends.

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## Illinois Yearly Meeting

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# 2014 Spring Continuing Committee Meeting

## Proposed Agenda 3/8/2014

### Evanston Monthly Meeting of Friends, Evanston, Illinois

Opening Worship – Remember that we are in worship throughout our consideration of each agenda item.

[Ministry and Advancement Committee](#), p. 20 – Joan Pine

[Field Secretary Report](#), p. 3

[Administrative Coordinator Oversight Committee](#), p. 4 – Dawn Rubbert

Treasurer's Report – Val Lester

Accept year to date financial reports

[Publications and Distribution](#), p. 7 – Sean West

[Religious Education](#), p. 8 – Christina Schulz

[Finance Committee](#), p. 5 – Judy Jager

[Development Committee](#), p. 21 – David Finke

[Nominating Committee](#), p. 6 –

[Stewards](#), p. 2 –

[Site Envisioning Committee](#), p. 9 – Chris Goode

[Youth Oversight Committee](#), p. 12 – Kate Gunnell

[Guidelines for Friendly Adult Presences](#), p. 14

Faith and Practice Committee – Peter Lasersohn

Maintenance and Planning Committee – Neil Mesner

Peace Resources Committee – Kent Busse

[Environmental Concerns Committee](#), p. 4 – Noel Pavlovic

Reports from Representatives to Wider Quaker Organizations

[FCNL](#), p. 19 – Wil Rutt

Updates for Annual Sessions Area Preparations:

Program – Chicago North

Food – Chicago North

FUN – Blue River Quarterly

Site – Chicago South

Closing Worship

# Stewards Report

## Projects

- **Completed**  
Carol Bartles has recently completed a window and insulation project on the bunkhouse with Ebener Construction.
- **Underway**  
The Site Envisioning Committee is finalizing pricing with Paul Ebener on the proposed meetinghouse bathroom remodeling. We will assist.
- **Expected Soon**  
Site Envisioning is preparing scope documents for the improvements to the North Campground bathhouse. We will assist as the scope and budgets are approved.
- **Proposed when Funds are Available**  
The accessible grade-level bedroom and bathroom remodeling or addition to Clear Creek House awaits funding.

## Committee Involvement and Activities

Chip Rorem has assumed Roy Treadway's ex-officio position on the Finance Committee. Dick Ashdown has shifted his ex-officio position from Site Envisioning Committee to Maintenance and Planning Committee. Chip Rorem is serving ex-officio on Site Envisioning. We have yet to determine who will serve ex-officio on Environmental Concerns.

Chip Rorem has assumed the liaison position with Church Mutual Insurance, and recently participated in a webinar on Fraud in Church Communities.

We eagerly look forward to expanding the group of Stewards.

Respectfully submitted,

Chip Rorem

For the Stewards

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## Field Secretary's Report

It has been a busy four-and-a half months for your Field Secretary. As many of us, I've felt like a hostage to the weather for the last three of those months. Nevertheless, during the last year (3/2013 to 2/2014), I traveled 4,480 miles visiting, listening, presenting programs, and worshipping joyfully with many F/friends.

Even in the smallest meetings, I am encouraged by the depth of spirit I encounter.

Meetings continue to identify their strengths and to seek growth in numbers and depth of connection with the Spirit that, in turn, connects the individuals to one another and to the outside communities they seek to serve. MM newsletters reflect the ways Friends continue educating themselves about issues, and encouraging one another to become involved.

I am delighted to report that, to date, I have visited almost every monthly meeting within ILYM at least once, and have visited many of them multiple times. (The lone exception is Oshkosh, and I plan to visit there soon.) (Still wish I could bilocate...)

I have offered pastoral care to meetings and individuals, and continue to engage in what I think of as my primary work – listening for what members and attenders identify as their own and their Meetings' needs, and how I, as field secretary, can be of service.

I continue to seek ways to connect Friends and Meetings to one another. I want to suggest the possibility of asking individuals to write to MMs or individuals in other meetings. This might be something that some of our Quaker elders might also be interested in doing. The idea would be for individuals to share news from their own meetings, or spiritual questions and insights, or ideas about how to be peace in the world, or whatever the individual thinks would be supportive. I hope such a program might be of support and encouragement especially to very small meetings and WGs. It could be beneficial to larger MMs as well.

Today, as someone is reading this report to you, I am in Wallingford, attending an FGC consultation at Pendle Hill that is described as an opportunity "to help make the full depth, joy, and fire of Quaker faith and practice highly available, teachable, and experiential for all those who are or will become part of our faith communities." I plan to bring what I learn here to MMs and F/friends as I visit.

I will attend the White Privilege Conference in Madison this month as well. I expect to take what I learn there to the BRQM Spring retreat, where I will co-facilitate (with Barbara Harroun of Macomb WG) the program entitled "Beads of Privilege: Speaking Truth to Our Own Power."

A description of what I have been doing since my last report to Continuing Committee follows:

### **Workshops/Programs Offered**

- ❖ 11/3/13 – 57<sup>th</sup> Street FM – Elders & Eldering
- ❖ 2/15/14 – UCFM – Discernment & Decision-Making in the Manner of Friends

### **Workshops/Programs Scheduled and Possible**

- 4/12/14 – BRQM – "Beads of Privilege: Speaking Truth to Our Own Power"
- 5/3/14 – McNabb? – Joy of the Spirit (A Gathering in Waiting Worship for the Deepening of Spirituality in YM and MMs)

### **Travel and Visits**

10/2013—Champaign (UCFM M&O meeting), Evanston (M&A), Urbana (CC), Kankakee (Rorems),

South Bend, Elkhart (with Monica Tetzlaff, Brad Laird and Hannah), 57<sup>th</sup> Street (Memorial Meeting for Carol Zimmerman) and Downers Grove.

11/2013—57<sup>th</sup> Street FM (Program on Elders & Eldering), Columbia, Missouri (Columbia FM), Downers Grove

12/2013—Rockford for Rock Valley FM (with Jan Mullen who presented PRC request re Quaker initiative to end torture)

1/2014—Springfield for Springfield WG, Valparaiso for Duneland FM

2/2014—Oak Park (OPFM), Urbana (Workshop on Discernment & Decision Making), Chicago (M&A meeting)

#### **Scheduled Future Programs/Travel**

- 3/6-9/14 – FGC Consultation at Pendle Hill – “Exploring and Deepening Quaker Faith & Practice”
- 3/26-29/14 – White Privilege Conference, Madison, WI
- Possible 4/4-6/14 – “School of the Spirit”
- 4/11-13/14 – BRQM, Cantrall, IL (“Beads of Privilege” program)
- 4/25-27/14 – ILYM Women’s Weekend, Clear Creek FM
- Possible – 6/6-8/14 – Quaker Mystics, Earlham SR, Richmond, IN

Once again, thanks to YM members for all the ways you support me, nurture and guide me in this work.

Respectfully submitted,  
Judy Wolicki, Field Secretary

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### **Administrator Coordinator Oversight Committee Report**

Wil Brant functioning well as new Admin Coord. Based on knowledge of e-communications he is instituting changes to allow the work and communications to flow well and thoughtfully. No problems have been brought to the attention of the oversight committee.

Dawn Rubbert, Clerk

### **Environmental Concerns Committee Report**

The ECC looks forward to the spring when the grass can be planted on the pathway on the ILYM campus that was prepared last fall with the able assistance of Dick Ashdown and local farmers. The ECC continues to hold in the light the issue of providing electricity to the cabins at ILYM. We will be preparing a workshop concerning responsible use of electricity as a spiritual issue at the annual sessions.

Noel Pavlovic, Clerk

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## Finance Committee Report

- Committee met January 11, 2014 by teleconference, and welcomed Frank Young and Craig Hammond to its membership
- We want to be certain to have a contingency plan in place in the event we lose our payroll service. Co-Treasurer Val Lester will get information from Chuc Smith as to his established practice for handing off information and responsibility when changes occur.
- Work is beginning with the Personnel Committee to create a hiring check list as to who is responsible for what tasks at time of hiring. This would go into the Personnel Manual. Finance Committee will also help with getting the Personnel Manual reviewed by an attorney.
- Chip Rorem will be asked to replace Roy Treadway as liaison from Stewards, beginning with our May meeting.
- Cathy Garra is serving as Finance Committee liaison to the Annual Sessions Planning Committee. Data is being gathered and organized on costs for sessions. It will be available and updated year-to-year so that planning groups can budget.
- Annual Session fees will be the same for 2014 as they were for 2013.
- The process is underway for writing a proposed 2014-15 budget. Correspondence has gone out from members of Finance Committee to committee clerks and is going out to monthly meeting treasurers. Ted Kuhn is coordinating the information and asks for information to be submitted by April 20.
- The Committee will finalize the proposed budget at its May 3, 2014 meeting at St. Louis Meetinghouse.
- Discussions continue between the Finance Committee Clerk and the Clerk of the Development Committee as to how our two committees can solve some of the practical needs of those reaching out to potential donors. Both Judy Jager and David Finke are grateful for this collaborative work.
- Finally, I want to reiterate that ILYM now spends more to maintain its property and pay staff salaries than what Monthly Meetings can sustain. As we have for three years, Finance Committee continues to have a strong need for anticipating regular and predictable annual revenue from Friends as individuals. We hope this will take priority in the development work now underway.

Respectfully submitted,  
Judy Jager  
Clerk, Finance Committee

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## **Nominating Committee report**

Nominations for approval at the Spring 2014 Continuing Committee:

For Youth Oversight – Mason George and Brittany Koresch (2017)

Peace Resources – Zoe Rei has requested to come off.

The Presiding Clerk and Nominating Committee received a letter of resignation from Carol Bartles effective immediately from her role as Steward. Nominating Committee is searching for a replacement.

We would like to minute our appreciation to Carol Bartles for all of her time and effort that she so lovingly put into her time as Steward. Her shoes will surely be difficult to fill.

Respectfully submitted,  
Margie Haworth-Davis, Clerk

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## Publications and Distribution Committee Report

- New Listserve:
  - Wil has been working on installing outgoing announcements list software on our server host. After various attempted workarounds, it was discovered that the server host is set up so not to allow for the sending of messages to large lists. We are currently looking into hosted announcements list options—ones that do not append advertising onto outgoing messages. The one being explored is phplist.hosted, which has a 2000 messages per month plan for only \$5 per month or \$54 a year. On average we have been sending around 1100 messages a month.
- Webhost & Domain name billing
  - The hostmonster account ownership has been transferred from Dawn Amos as former web servant of ILYM to Wil as Administrative Coordinator of ILYM.
  - Sean is working with Val to see about the use of an ILYM credit card for billing so we no longer have to rely on committee members to use their personal credit cards. This is a work in progress, in the mean time Wil has graciously offered to personally pay the web hosting bills and then be reimbursed.
  - Sean has been in contact with Kelly Bono regarding the Project Lakota domain name (paid through 01/13/2015) and will be in contact with Southern Illinois Quaker Meeting regarding their domain name (paid through 08/06/2016). We are still determining if we will be transferring ownership of these domain names or billing monthly meetings.
- Print Publications
  - Wil is working with David to quantify the specifications so that we can start to solicit bids for printing Among Friends, Minute Books, and Plummer Lectures.
  - Our thanks go out to the Milwaukee Monthly Meeting for putting Bill Brown's 1978 Plummer Lecture into an electronic format, which is now available, online.
  - Among Friends – Fall 2013 in circulation, working on Spring 2014
  - Minute Books – 2013 in circulation
  - Plummer Lectures – Working on 2011, 2012, and 2013
- PayPal link on ILYM.org
  - David Finke brought it to our attention that the PayPal link on the ilym.org website was just going to the PayPal website and not connecting the user directly to our account to donate money. Wil has updated the code used for the button and it now takes the user to a screen where they can donate money directly through a PayPal account or without an account using a credit card.

Sean West, Clerk

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## Religious Education Committee Report

**Members:** Joy Duncan, Dale Gardner, Christina Schulz (clerk), Erin Taylor, Monica Tetzloff

**Financial Status:** We continue to have a \$400 budget available to engage in resources or programs.

### Update and Description of Proposed Advocacy-Role

- In 2013, new members joined the Committee: Joy Duncan and Dale Gardner.
- Consensus building within the committee to position the RE Committee as an advocate for Religious Education throughout ILYM.
- An advocacy scope will move this committee beyond a deliverable-service role toward one of community- and culture-building. Repositioning our work as that of advocacy creates the opportunity for us to identify and analyze influences on the health of ILYM Religious Education collectively and across individual Meetings.
- Look to the RE Committee for more than religious-education content and delivery-method recommendations. We share a strong sense that we must shift our work toward the development of thriving, well-established RE structures and processes in individual Meetings and at BRQ, as well as ILYM-Annual, sessions. We feel called to respond to systemic influences that prevent RE from enriching Quaker experiences for Friends of all ages.

### Emerging Priorities, Collective Priorities

- At Continuing Committee and into 2014, the Religious Education Committee will ask for help thinking through the following:
  1. Planning a paid program specific to Young Friends at the Annual Session.
  2. Exploring the value to establishing ILYM roles specific to RE, similar to the traveling support provided by the role of Field Secretary (Children's Field Secretary?).
- As our Committee work continues into 2014, we will:
  1. Support connections among Young Friends (YF) and enlarge the YF community across ILYM;
  2. Support Individual Meetings' structure for RE, working away from parent-dependent processes wherever we can;
  3. Pilot ideas for improving the health of RE within our home Meetings;
  4. Encourage YF programming expectations into ILYM FUN and BRQ sessions so that the outside world of Quaker action comes to kids the way it does to adults (ex. evening programs).

We look forward to the opportunity to discuss, sit in silence, and hold in the Light all that the RE Committee is becoming and will be in service to ILYM Friends. Thank you.

Christina Schulz, Clerk

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## Site Envisioning Committee Report

The committee met once by conference call on February 10<sup>th</sup> and discussed the following issues:

### Quiet Campground:

Our committee was charged with developing guidelines for use of the Quiet Campground area near the barn. The campground is located adjacent to the north and east of the barn. The barn helps to block winds which come primarily from the southwest. A current drawback is the small area that makes it difficult to put some distance between campers to help lessen noise. The bright pole light nearby should be turned off during sessions. The campground can be expanded to the east with more clearing of the thicket near the barn in the spring and future.

- Quiet should be strictly maintained after 9pm and until 7am.
- A port-a-potty will be located near the campground. The north campground bathhouse will be used for showers. No use of Clear Creek House bathrooms or showers is allowed.
- Campers should declare their campground choice when registering for annual sessions and let Administrative Coordinator know their tent location when checking in.
- Parking for campers will be at designated parking areas at the north campground or the field between the Meetinghouse and Clear Creek House. No parking is allowed near the campground or the house.
- SEC will investigate the availability of potable water from a location nearby (barn or wellhead).
- SEC will investigate any guidelines suggested in the past by the Administrative Coordinator and the Property Use Committee and add those that seem helpful.
- Guidelines will be prepared in poster form and posted on the barn during sessions.

### Barn Preservation:

Our committee feels strongly that the barn building is an asset that will serve us in some way in the future and needs to be maintained until the nature of that service can be ascertained and developed. The barn workshops at last year's sessions were very helpful. Some actions we should take in the near term include the following:

- The barn roof should be repaired where damaged to insure that the underlying structure remains sound.
- The dairy portion still contains much debris and some hazardous refuse that should be cleaned up and removed as soon as possible.
- We will talk with Paul Ebener about the dry rot at the base of the timber frame portions of the barn and whether he thinks it would be able to be restored or whether it might be easier to do as Tim Narkiewicz suggested and cut it off from the ground and remove the skeleton to a new location on campus and be renewed for some new purpose, perhaps as a dining pavilion.

### Caretaker:

Our committee feels that the Yearly Meeting should work toward having a caretaker in the near future and makes the following recommendations:

- The position should start out as part-time and as needed.
- The caretaker will not live on site but should be close at hand.
- They should be someone who can work with Dick Ashdown to learn what is required and not so gradually take over most of that work. Being Quaker not required, but should be someone who might share our values and can work well with us.
- We should ask Dick, Stewards, Paul Ebener (our frequent contractor) and Clear Creek Meeting members if they know of local people who might be interested in taking this position.
- Tasks:
  - Facility oversight and alerts to stewards.
  - Mowing and Snow removal.
  - Opening Clear Creek House and the Meetinghouse to visitors.
  - Getting fuel/turning on and off utilities for buildings at proper times.
  - Minor repairs and maintenance, some painting, some cleaning.
- Questions:
  - ILYM may need to purchase mower and perhaps other equipment.
  - How much should the position pay? Hourly? Monthly? Annual amount?
  - How will this be paid for? Mowing payments? Other funds? Discuss with Finance Committee.
- Future:
  - Position might at some point become on site.
  - We should keep ears open to folks in and out of ILYM who would be interested in a symbiotic relationship where they may provide service to the site in exchange for housing in a converted space or new cottage for their use. Might also involve putting some of the land to use for their and our benefit (organic garden, etc?).

### **Campground Bathhouse Renovation:**

Our committee is charged with developing plans for renovation of the north campground bathhouse to make it more pleasant and cleanable in the summer and improve its ability to withstand winter all with an eye toward keeping costs reasonable. We will refine this list and talk with Paul Ebener about preparing a budget estimate with line item amounts for further consideration.

- New stainless steel toilet and shower partitions. More privacy at shower area.
- New solid surface counters with integral sinks. New GFCI outlets and a device charging station.
- Improve Exposed Piping.
- More hooks. Better hooks. More shelves, especially at shower area.
- New water resistant cleanable shower benches.
- Improved lighting (LED) and Solar-tube skylights.
- New awning windows with screens at existing vent locations. Maybe add mechanical ventilation.
- New Fixtures including some higher toilets, and showers with temperature controlled mixing valves and low flow shower heads.
- New Interior Finishes. Investigate garage non-slip floor surface for floors, good coating/paint for walls and investigate moisture resistant material to be applied to underside of rafters.
- Exterior Walls: Perhaps paint or otherwise finish exterior walls.
- Rebuild two outdoor showers, larger sized and with better privacy and comfort considerations.

- Perhaps prepare for possible year-round use: Insulate roof and walls at the exterior with an exterior insulation finish system and provide some kind of heating. Solar? Other?

**Meetinghouse Bathroom Renovation:**

The project to create a second meetinghouse bathroom in the hot water heater closet opposite the existing bathroom was approved at annual sessions in 2013 and funding of about \$4000 was approved at Fall Continuing Committee. Chris spoke with Paul Ebener who is reviewing his estimate and feels it should be no problem to complete before annual sessions in 2014. We will need to work out who and how the project will be managed.

Chris Goode, Clerk

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## Youth Oversight Committee Report

### MEMBERS:

**YO members rotating off** committee: Peter Albright

**Current active members:** Kate Gunnell, clerk, Warwick Dawson, Fariba Murray, Sara Raffensperger AYF representative, Marti Matthews, Dawn Amos, Rose Dennis Youth Coordinator

**Recent Quake Participants:** Gabe Meyer-Lee, SBFM and Claire Gunnell Goode, CCFM/DGFM co-clerks; Mason Astill, (free agent/attender at CCFM) recording clerk, Quinn McGavin friend of Claire, Ava EFM, Rafael EFM, Lindsay Brubaker NSF, Paloma friend of Lindsay, Sean Robey SLFM, Laure Gunnell Goode, CCFM/DGFM, Marlina Amos SIFM, Kit friend of Marlina, Jackson Meyer-Lee SBFM; Lake Forest Teens; teens from OVYM and LEYM.

### QUAKES:

**NOVEMBER in St Louis:** progressed well under care of Warwick and Rose. David Wixom has aided in crafts, out trip to Soulard Farmers' Market was a success (ie, no live animals were purchased). Teens cooked their meals, participating in making peace flags. The workshop included a film about Bayard Rustin. A new tradition of the teens making a Peace Pole was started by Rose, and given to SLFM in thanks for hosting.

**QTRTM in Evanston:** Thirty three teens attended a very cold Quake at EFM. Thanks to Rose's lobbying and leafleting of meetings, and to Wil's distribution, we had some teens new to the group. Mike and Diane Dennis served wonderful and filling meals. Gelato and granite making was one workshop, and EFM yoga group included our teens as well. Discussion of Guidelines was thorough and helpful; Guidelines for FAPs draft was reviewed and a spirited discussion of the current urban/slang meaning of FAP lead to potential changing of the term, still to be determined. Out trip was to Millennium Park per strong teen request. Cloud scape (the Bean) was visited, then a coffee shop; the ice skating line was too long for our teens to participate. Some teens from another yearly meeting reportedly asked a homeless man to purchase e-cigarettes for them, and got them—nonfunctioning & out \$80... A few teens stayed at meeting house and erected a tent in the meeting room with the able assistance of honorary teen John Knox. At the time of this writing, there was no further damage to the meeting house, and the new lampshades we purchased look lovely.

**Next Quake AND TREMOR** planned for Champaign/Urbana. Out trip & program pending, Service Project to be tie dying shirts (see below). JR HIGH TEENS are invited to this Quake, and will spend Saturday and Sunday in activities with the HS teens. Arrangements will be made for JR HI teens who do not live locally to be lodged with local families. Service Project for Yearly was chosen—to clean up the Fox Hole for the JR HIGH TEENS.

AYFs invited High School Friends to join them at their potluck/game night (wink anyone?) in Evanston meeting house in February. The weather made a dent in the attendance. That withstanding, this cross generational interaction has been kindly thought out and a generous addition for the teens.

**FINANCIAL info** previously received from Val, Ted and Dawn. Fundraising by tee shirt sales continues. We need to make \$100 to cover costs. At next Quake, teens plan to tie dye some of the (many) remaining shirts to sell at Yearly. The shirts they dyed for themselves were favorably commented upon by many adults as well as teens, and will make an already attractive item more interesting. Budget is still being processed. Teens agreed to use funds to aid attendance at FGC (so far

no one has let us know of such interest), and to assist attendance at Quaker Youth Pilgrimage to Bolivia/Peru (Laure).

**Outreach to teens:** I had previously called many members of ILYM who had teens, and let them know about our group, the website, and upcoming Quakes. ROSE contacted each meeting, sending a brochure and getting some on the website. WIL has been helpful in managing the website. We had as noted above a few new teens, and hope to further involve the JR HIGH teens with the Tremor.

**Outreach to parents:** Some improvement with website, and with meeting contact. Will continue to make more regular contact, have clarity re dates/times of Quakes, and interact with JR HIGHS.

**Website development** significantly improved, with easier access. Thanks Rose & Wil!

**Additional work on Jr Yearly Meeting House** includes completing insulation, consideration of flooring, ?new mattresses. YO Committee will discuss this further with Maintenance and Planning.

**GUIDELINES** (FAPs, teens, parents) discussed at YO Committee meeting, and ok'd. Final version is attached for review (?should it be sent to Personnel for review first?). Ongoing management and policy development re safety, background checks and education require continued discussion.

**MANAGEMENT** of concerns expressed by both adults and teens was discussed by committee and may need some additional input from the larger body. Basically, teen issues should be addressed with the Youth Coordinator +/- YO Clerk; any personnel issues need to be directed to YO Clerk directly.

Additional support of DAWN AMOS has been greatly appreciated. Mike & Diane Dennis and David Wixom have been very helpful; Dawn and Fariba have attended both November and January Quake as FAPs, and Warwick Daw has roused SLFM. The committee thanks Nominating for continuing to look for willing hands to continue this work.

The committee also thanks our larger body for the support of this group, and is grateful for the energy of our teens, spend and misspent, focused and diffuse, appropriate and sometimes otherwise—the teens really are our future, and we are glad to have them continuing their involvement in meeting and Yearly. (Pudding optional.)

Respectfully submitted,  
Kate Gunnell

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## **Guidelines for Friendly Adult Presences**

DRAFT 2014

First goal is for everyone to have fun! Teens and adults alike.

We want the Quakes to be enjoyable experiences for all, and to foster relationships among people from different meetings. Friendly Adults are to live up to their designation: FRIENDLY adult presences, and are requested to treat teens with respect and dignity.

As FAs, our first order of business is to be sure that all participants are SAFE, all participants are well cared for, and all participants have the ability to actually participate.

We want to be sure that all participants arrive/leave safely. For each Quake, there will be a designated Receiving FA and a designated Departure FA. We want to be sure that we have all the teens expected, that they are welcomed and registered, and that they are not floating alone at beginning or end of the Quakes. At end of Quake in particular we want no teen waiting alone for parents or ride; Departure FA will stay til teen is met by designated folks. This FA may be a Youth Coordinator, or an assigned FA.

During the Quake, it is the responsibility of the site's specific Youth Coordinator to know where each teen is at all times. No other FA may grant permission to leave the premises without the YC's direction. Family members or guardians of participants must also clear with the YC any teen leaving site or not participating in Quake activities.

FAs will maintain safety by asking teens to maintain safety and to stop actions that are unsafe, by instructing teens to manage their time and their bodies in space.

Teens are expected to be at activities, sleep in designated areas, avoid activities indoors that might be harmful to persons/objects ( \* Wink casualties must be minor only \* ). Out trips particularly require attention to Group Leaders to avoid separation from the group, to manage travel safely. Being lost in a dangerous neighborhood in Chicago in -20degree weather while on a slippery El platform—not safe. Teens are instructed to participate in meal prep and cleanup. FAs may request teens to sign up for those chores, and ask for additional assistance as needed.

There has been lots of discussion regarding PDA—at ILYM we have established a general guideline that no exclusionary activity should be occurring at Quakes. So, holding hands might be ok, but being alone with partner is not. FAs may respectfully request that dyads stop their exclusionary activities, or ask couples to separate from each other for a specified time. (Snapping fingers, pointing or calling across the room is not respectful.)

Sexual innuendo, inappropriate commentary, threats of harm are all critical offenses and will be taken seriously.

Breach of guidelines (sexual activity, marijuana/other drug usage, sharing medications or tobacco products, inappropriate commentary or behavior, assault) can result in immediate dismissal from the Quake as well as possible police involvement. FAs are to provide backup and support to the Quake and to the YC. Any concern re breach of guidelines may be immediately addressed, to maintain safety. YC must be involved and notified as soon as reasonably possible. FAs are expected to be respectful of teens



and to discuss concerns with teen in the presence of YC as needed.

Additionally, FAs should NEVER be alone with teen for these discussions, and never alone in a private place with a teen. Rule of three people present at all times (any combo of teens, adults) is recommended.

#### WHAT TO DO IF:

You are on an Out Trip?

- be sure to have directions, clarity re time of travel, time due back
- have YC on speed dial
- have list of teens who are your particular responsibility, have their #s
- know what the weather might do to your particular activity
- establish a meeting place/time if you get separated from group

You lose a teen on Out Trip?

- go to previously established meeting place
- 'shelter in place'-stay close to location when you noticed teen gone
- try calling teen, have others in group try to contact teen
- notify YC, who will decide when to notify parents/police

A teen is ill?

- notify YC, who will decide when to advance care
- assess severity, determine if ED visit necessary
- have another FA take responsibility for your group of teens while you are attending to your ill teen

You notice a group of teens hanging around outside, and the odor of skunk?

- don't assume it is a mammal
- notify YC, who will decide when to notify parents, police group will be asked to go home

A teen asks permission to go to coffee shop?

- deny permission at this moment, even if it is your own child
- refer teen to YC who may or may not permit same
- confer as you see fit, but understand the YC is in charge

Two teens are holding hands during a presentation in the meeting room?

smile

#### WHAT TO DO IF:

Two teens are holding hands and staring into each other's eyes during presentation in meeting room?

- quietly ask them to attend to the presentation
- if they persist, you may respectfully ask one to sit elsewhere

Two teens have hands under each other's clothing?

- maybe not so quietly ask them to desist
- notify YC
- advise if second infraction, parents will be called and they will both be sent home

One older teen has hands under another younger teen's clothing, and the one being felt looks scared?

- ask him/her to desist
- notify YC, who will decide when to call parents/police
- separate them and ask each one separately what was going on

protect the victim  
if unwanted attention, may be considered assault  
?police report if inappropriate touching occurring?  
call parent of older teen for immediate pickup  
One teen seen offering another teen his/her medications?  
notify YC  
ask them to stop  
ask them for the meds  
may need to send distributing teen home  
One teen seen selling marijuana  
ask to stop  
notify YC, who will call police/parents

### **Some Teen Guidelines**

Remember: croissant, not donut  
rule of three  
participate in activities, don't isolate yourself  
electronics may be asked to be off at times  
personally clear ANY off site activity with YC  
if you smoke, don't share  
no drugs, no alcohol, no sexual activity or harassment

Some teens smoke. If they are of age, they are permitted to do so in designated areas only, and may not offer their supplies to others. They may purchase materials for their own usage and not for others. Individuals may be asked to have FA supervision if there is concern regarding the use of tobacco. Teens may be sent home if they are violating these guidelines.

Some teens require regular medication. This must be communicated to the YC prior to the Quake. Prescribed meds can have serious side effects, and the YC needs to know who might need additional care or medical attention. Meds are especially dangerous if used by those who are not the patient. Anyone sharing or selling meds will be sent home immediately.

Under no circumstances are drugs of any kind to be used, shared or sold. Suspicion of use or sharing will result in the teen being sent home immediately. Suspicion of selling will result in calling the police. Under no circumstances is sexual activity, consensual or otherwise, permitted at Quakes. Immediate dismissal from the Quake may result.

### **Some Guidelines for Adults**

Thank you for assisting your teen to this Quake!

We are few in number throughout the country, and the teens really NEED contact with other teen

Friends. You are providing a great service for your teen in enabling attendance! The goal of the Quake is to allow teens to interact with others, to have fun, and to delve deeper into our faith. The guidelines below are aimed at furthering these objectives for all participants, to maintain safety, and to allow the Quake to be a fun-filled event for us all.

A few requests:

\*Complete the registration form, so we can have clear contact information. We hope we don't need to, but we want to be able to get in touch with you quickly if there are any emergencies.

\*If you would like to be a Friendly Adult at the Quake, please be sure your teen is ok with that. Some teens are not eager to have their parents present. Be sure, too, that you have discussed with the Youth Coordinator your Yearly Meeting requirements for such status. It may take some time to have you on board; to be sure you can participate at this level, plan ahead! ☺ We are unable to have parents walk-in and request FA status.

\*Please drop your teen off, and after ascertaining his/her comfort, move on to your own lodging, wherever you have established that. We are aware that you may be coming from a distance, and that it takes time and effort to get your teen here. Unfortunately, we are not able to offer hospitality to adults who are not working as Friendly Adults at the Quake. We have limited space to accommodate people; for the safety of your teen, you, as well as we, want clarity regarding who is lodged at the site. If you need a place to stay, there are several options. Local hotels abound; there is a Chicago area hostel that is inexpensive. You might want to contact FGC for their program which lists local Friends who are willing to host travelers. Please do not implore the Youth Coordinator to allow you to stay at the site. Demonstrate to your teen that you too can plan ahead!

\*If your teen takes regular medication, the Youth Coordinator needs to know this to ensure the safety of your teen. The medications MUST be managed by your teen. The Youth Coordinator may not dispense or distribute medications, so if your teen is not able to do this, your teen may not attend the Quake. Please remind your teen that MEDS ARE NOT TO BE SHARED. Any sharing or dispensing of meds will lead to dismissal and a phone call to YOU to pick up your teen immediately. This is non-negotiable, so please be aware of this rule.

\*PLEASE REVIEW THE FOLLOWING GUIDELINES,  
BASED ON MUTUAL RESPECT  
WITH YOUR TEEN  
\*\*\*\*\*YOU\*\*\*\*\*

WILL BE RESPONSIBLE FOR PICKING YOUR TEEN UP IF THEY ARE BREACHED.

Mutual respect is a huge part of the Quake. These issues below evidence a serious lack of respect for others. Expulsion will be at the discretion of the Youth Coordinator and a member of the Youth Oversight Committee. It will not be subject to debate or argument, as we have to consider the safety of the group as a whole.

- Any use of drugs (including tobacco if underage in Illinois, marijuana)
- Any use, suspicion of use, or dealing may also result notification of local police
- Any dispensing of home medications
- Any sexual activity or inappropriate sexual commentary
- Any viewing or distribution of sexually inappropriate materials
- Any threat of harm, physical, sexual or otherwise
- Any theft

You will be called to pick up your teen or make arrangements for home going if police are not involved. The Youth Coordinator will not be able to supervise your teen beyond the hour it takes for you to get your teen, or prepay the cab take teen to the train or airport.

Depending upon the severity of the offense, the teen may be banned from Quakes. If not banned or restricted, return to Quake events may require a Clearness Committee meeting with teen, parent, Youth Coordinator and member of Youth Oversight committee.

THANKS FOR SUPPORTING YOUR TEEN, and ILLINOIS YEARLY MEETING in these QUAKES.

As parents, we want all of our teens and Friendly Adults to have a great time and to be able to have an enriching experience in the Light with other Friends. We appreciate the efforts you make for your teens, and for your meetings, to allow this to happen.

QUAKES don't happen without the parents—so hurray for all of our kind parents who enable these events!

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## FCNL Representatives Report

Two of the four General Committee Reps and four additional members and friends of ILYM attended the Annual FCNL meeting for five days in November. We visited the offices of Senator Durbin, Kirk, and several Reps and spoke of the need to decrease military spending and increase diplomatic efforts.

This is a critical time in our pursuit of peace and justice. Our nation faces fundamental choices over the size of the military budget. Our President has called for an end to “perpetual war.” Congress’s willingness to support diplomatic responses to Iran has been in jeopardy.

There is now a Spring Lobby Weekend for Adult Young Friends. We have been attempting to promote this among the Meetings. We hope the ILYM can support this with funds for those in need and by general commitment to Speaking Truth to Power.

We now have four of the Six recommended General Committee Reps to FCNL. Last fall two persons who had requested appointment were declined because of inadequate budget for travel. However both were planning on funding their own attendance expenses. We hope that this can be corrected.

We also request that appointments be completed at the Spring Nominating Committee and Continuing Committee sessions. The current method makes it quite difficult and more expensive for new appointees to travel and register. We hope for three new appointments this spring.

We have been trying to have each Meeting update its appointment of a liaison to FCNL. This is a work in progress. This liaison would be responsible for communicating with the meeting and hopefully encouraging Meeting members to communicate with their Congresspersons and community by regular visits, calls, e-mails and letters to local newspapers. Let us not keep our light under a bushel!

In the Light,

Kevin Brubaker ‘15

Michael Batinski ’16

Fariba Murray ’16

Wilmer Rutt ‘14

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## **Ministry and Advancement Committee Report**

The Ministry and Advancement Committee appreciates the high quality of ministry from our field secretary, Judy Wolicki, over the past two-and-a-half years. We will be asking annual session to approve the renewal of her contractual agreement with Illinois Yearly Meeting for another three years.

We regret that most members of our committee could not visit other monthly meetings during these fall and winter months. Also, despite our good intentions and the work of our field secretary, we have not been able to schedule the regional workshops we hoped to offer.

Nevertheless, the members of Ministry and Advancement continue to have a deep concern for the spiritual health of each monthly meeting and worship group. When we meet three times a year, we hold each of them in the Light as we share the joys and concerns that have come to our attention. Prayer and worship are essential to our work.

We have sensed a growing desire among Friends to deepen the quality of corporate worship on First Days. When attenders think mistakenly that unprogrammed worship is no different from individual meditation, it becomes more difficult for the collective body to reach a corporate awareness of Divine presence. We encourage the study of Quaker writings about worship, particularly the most recently approved section in ILYM's Faith and Practice.

Now that so many sections of our Yearly Meeting's Faith and Practice have been approved for indefinite use, we hope that each monthly meeting will download this helpful document. Keep a printed copy in your meeting's library or another place where Friends can refer to it when questions about Quaker faith or issues of good order arise. It's time that we refer to the traditions within our own Yearly Meeting before looking elsewhere.

Four members of the Ministry and Advancement Committee, in addition to our Yearly Meeting clerk and field secretary, have registered to attend the While Privilege Conference in Madison, Wisconsin, the last weekend of this month. We anticipate that this collective experience will enable us to listen more attentively and communicate more sensitively with Friends and seekers whose backgrounds are different from our own.

Joan Pine, Clerk  
Ministry and Advancement

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## Development Committee Report

Since our last report, we have expanded our committee with a new member, our Adult Young Friend Madelyn George Hjertmann, whom we're eager to have share her experience with Development. We have met twice by conference call. Major life events (such as weddings and house moves, and in Kay Drake's case the near destruction of her Illinois home-town by tornado while she was in Arizona) have impeded getting together in person, although that is in our plans.

Working in teams of two, we have already had several visits with strongly-committed Friends in the yearly meeting to discuss their own experiences and visions, laying the basis for specific "asks" at another time. It is gratifying to be so warmly welcomed. In our latest conference call, we extended our list of whom we would request to see this spring and who is best paired to make those visits.

It is desirable to have tangible interpretive material, beyond pointing people to our comprehensive MinuteBook or web-based documents. We are working with the clerk of Site Envisioning to get simplified, "digested" versions of the overall Plan for our campus which was approved in principle in ILYM Minute #62, 2012. We also gained greater clarity about the new projects for our campus and their prioritizations, as authorized in Minute #57, 2013, including the funding mechanisms reported and decided at last Fall's Continuing Committee. It is our continuing intention also to bring to Friends' awareness the needs of the general budget, the "Operating Fund" over 40% of which is committed to the staff whose work we appreciate. The yearly meeting will always have need for us to balance our program costs, our support to others, and the maintenance and enhancement of our physical assets.

As we meet with Friends, we hope to show the many ways in which monetary support may be given, including deferred gifts and estate planning. Increasingly it is becoming apparent (and we thank Finance Committee for this insight) that sustaining the level of our vision as a yearly meeting will require more resources than what we currently receive from Monthly Meetings. Contributions from our local groups follow a suggested formula based on membership, and those patterns are changing.

Thus, we will work earnestly to help create a broadened "culture of giving" at the level of individuals and families. Expanding the base of those who give on an annual basis is a necessary and achievable goal.

A success we're glad to report is that we are planning with Michael Wajda of the Development staff of F.G.C. He has agreed to do an all-day workshop with us On May 17th. He welcomes our idea of making it available to all who might be interested in better understanding how to do the work of Interpretation — laying foundations of Relationships which eventually may produce greater dollars for the organization. A fundamental call of who we are as Friends has to do with our Relationships in God's Spirit, and we see our work as part of the YM's broader ministry. Please let us know if you would consider attending our workshop. We want to enlarge our circle of those who could accompany us on Development visits.

In previous decisions, Continuing Committee has authorized our access on a confidential basis to certain financial records to help us better plan our work. In the time since annual sessions we have become aware of concerns brought to Finance Committee about how this would work in practice. The clerks of our two committees have been in heartfelt and loving dialog about this question and look forward to continuing our mutual exploration of Ways Forward. At this point, we are awaiting specific consultation

with Michael Wajda about Friendly approaches to fundraising, and how this may vary from the secular world. We also will draw on his experience as to what tools are needed in Development work. We hope to have more clarity to report to upcoming Annual Sessions, and will continue to regard unresolved matters with tenderness. We count on the prayerful support of Friends for helping us discern sound approaches to our work.

Please do approach any of us with your willingness to have Opportunities for in-person visits. Please also be thinking about your personal commitment of resources to the work we share together, in God's Care.

—for the committee, David Finke, clerk

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