

## Report of ILYM Handbook Committee to Continuing Committee

Date: October 23, 2010

The Handbook Committee (Patricia McMillen, Clerk; Pam Kuhn and Joan Pine, Members) met in May 2010 and in September 2010 at the home of Joan Pine. As a result of those meetings, the Committee reports as follows:

1. The Committee recommends making the following changes, taken from the Minutes of Annual Sessions 2010, to the Handbook upon approval by Continuing Committee. (Continuing Committee is reminded that it is minuted to approve changes to the Handbook that are taken from the minutes of Annual Sessions.)

(a) Section 9, Standing Committees and ad hoc Committees, will be revised as follows:

- (i) Pursuant to Minutes 41 and 42, following the description of Continuing Committee, the following shall be added:

### Development Committee

The Development Committee will listen to the visions of the yearly meeting based in the spirituality of our membership and will include the work embraced by all of the testimonies. The committee considers funding for this work. The model followed is one of love. Out of love, we give to the next generation. In love, we must listen to the givers. This process is slow. Some of us will die before we give. Others will give sooner. The time of giving is (and should be) chosen by the giver. Listening is a large part of development.

The charge of the committee will include documenting how and when Friends intend to give. With discretion, the committee will share relevant information with the Site Envisioning Committee and other committees that may need funding. The committee may be called to assist in raising funds for an upcoming project where funds are required quickly. The committee might seek professional or formal training relating to soliciting donations. This has been done in the past through the assistance of Henry Freeman. As new Friends are involved the committee may be led to empower them with this type of information.

- (ii) Pursuant to Minute 11, Part (b) of the description of Nominating Committee will read as follows. For ease of comprehension, words marked with ~~striketrough~~ are understood to be deleted, and underlined words are understood to be added to the existing text.

b) The Nominating Committee is responsible for doing most of the work associated with nominations including gathering names from monthly meeting representatives, providing job descriptions to those considering appointments, and checking to be sure nominees are willing to serve. The Nominating Committee names all Illinois Yearly Meeting clerks and the members and clerks of all standing committees ~~and~~ . The Nominating Committee reports to Continuing Committee or the annual sessions of the yearly meeting.

(iii) Pursuant to Minute 64, the following three sentences are added to the end of the description of “Review Committee”:

If an unexpected opportunity or expense has become apparent related to the yearly meeting's real property (land, buildings, equipment), the committee may also consider the following additional queries. Is this work fulfilling a part of our vision toward the future of our site or is it maintenance (repair or replacement) to our existing buildings and grounds? If this expense is part of the new vision, does it fit within the restrictions and expectations of the donors to the Property Improvement Fund?

(iv) Pursuant to Minutes 41 and 43, the description of “Site Envisioning and Development Committee” is deleted in its entirety and the following is set in its place:

#### Site Envisioning Committee

The Site Envisioning Committee is charged with gathering the dreams and goals of the Yearly Meeting and its committees. This charge pertains to the entire campus (new and old buildings and outdoor spaces.) The committee might hold periodic Visioning Retreats or workshops with the other committees (M&A, ECC, PRC, M&P) to develop and consolidate the collective vision. The committee is required to consolidate and reconcile these dreams and goals into an overall plan. This work will become the basis for a presentation to the Meeting at large, to be made during the annual sessions. This presentation will include plans, budgets, and timelines. The committee will take the guidance of the Yearly Meeting and refine the vision as directed. Some of the work of this committee may require the hiring of outside consultants. The committee plans to make a report at the 2011 annual sessions.

2. Having become aware of discrepancies between the two versions of the Handbook (one located online at the [www.ilym.org](http://www.ilym.org) website, and available to those with login passwords; and one in print, traditionally provided to each Monthly Meeting and worship group within ILYM), the Committee will continue to meet prior to

Annual Sessions 2011 to produce a single, unified Handbook which will be available, with minimal exceptions, only online (subject to approval of this protocol at annual sessions). Pending this transition, the Committee does not anticipate circulating revised paper copies of the Handbook reflecting changes approved at 2010 Continuing Committee. Rather, we request that holders of paper copies of the Handbook discard those paper copies and use, instead, the online Handbook, which will be updated. Upon request, any or all of the Clerk, Assistant Clerk, Recording Clerk, members of the Handbook Committee, and any other member of ILYM may be provided, via email, with an updated .pdf version of the Handbook for personal use.

3. The Committee also continues to work on revisions requested by Clerk of Annual Sessions; on a revised description of ILYM to reflect ILYM's acquisition of Clear Creek House of Illinois Yearly Meeting and make other stylistic changes; and on updating other sections of the Handbook to provide consistency and currency. Any such revisions which the Committee deems substantive will be brought to Annual Sessions 2011.

Respectfully submitted,

Patricia McMillen, Clerk